

**ESTA Technical Standards Program
Application for Mental Health & Well-being Management Working Group Membership**

Name of individual					
Corporate parent company or organization to be represented					
Company				Phone	
Street				E-mail	
City					
State/Prov.		Country		Postal code	

Voting status (Check one. See the next page for an explanation of the voting categories.)

Principal voting Alternate voting Individual voting Observer, non-voting

Interest category (Check one. See the next page for an explanation of the interest category choices.)

Worker Employer Credentialed Practitioner Trainer General interest

Describe your interests in, qualifications for, and commitments to the issues addressed by the working group. Note your ability to attend working group meetings and to develop working group documents.

I hereby agree that ESTA shall have full rights and license to use any materials I provide or develop for the working group, and that I acquire no rights as an author of a joint work in any of the documents that might be produced by the working group. I also agree to immediately notify the Technical Standards Council of any changes in voting status, and any change of employment or organization represented.

Signature and date:

Return to:
 ESTA TSP Staff
 271 Cadman Plaza, PO Box 23200
 Brooklyn, NY 11201-3200 USA
 standards@esta.org

THIS FORM CAN BE FILLED OUT WITH ADOBE READER 7 OR LATER,
 SAVED WITH THE DATA, AND RETURNED BY EMAIL.

The Working Group reserves the right to reject applications with cause, and may assign a different interest category or voting status than the category or status requested, depending upon the balance of interest categories current at the time of application review. Such actions may be appealed, and there is a defined appeals procedure.

Information and instructions for form submittal

You are required to read and understand ESTA's TSP Policies & Procedures as a condition of your participation. The Policies & Procedures require all documents submitted for working group action be delivered to the working group a minimum of 2 weeks prior to the scheduled meeting date. Please return this form at least two weeks before the working group meeting at which it is to be processed. Forms submitted less than two weeks prior to the meeting date may be held until the next meeting.

Membership in ESTA is not a requirement for participation in the activities of its Technical Standards Program. There is a \$100 per person/per year participation fee for working group members, to help defray the costs of running the Program. The fee is independent of voting status or number of working groups joined, and must be paid prior to working group consideration of this application.

THIS FORM MAY OPEN IN YOUR BROWSER, BUT YOU MUST SAVE IT TO YOUR LOCAL MACHINE AND USE A PDF VIEWER APPLICATION IN ORDER TO ENSURE PROPER COMPLETION OF THE FORM DATA. COMPLETE IT, SIGN IT, AND RETURN IT AS INDICATED ON THE FORM.

Explanation of Voting Status:

Principal and **alternate** working group members are representatives of the same organization or company on a working group. A voting organization has one principal member and only one vote, regardless of the number of principal and alternate members representing the same organization. Principle and Alternate voting members must have the same entry in the "Corporate Parent Company or Organization to be Represented" field.

Individual working group members are persons of special expertise who are not affiliated with an organization or company having an interest in the work of the group. Each Individual working group member has one vote. An individual member may not have alternates. Individuals should place their name in the "name" field and in the "Corporate Parent Company or Organization to be Represented" field. If the individual works for a company that does not underwrite any portion of their participation, or direct the applicant's voting in any way, then that company name may be listed in the "Company" field.

An **observer** member is a non-voting member. He or she may not vote, may not make motions, but may participate in discussions at working group meetings, and may submit written comments on the activities of a working group.

Explanation of Interest category (Mental Health & Well-being Management working group application):

Worker (W): One employed by another person or company, and who is obliged to follow the workplace policies established by an employer.

Employer (E): A person or company that provides a job paying wages or a salary to one or more people; one who has authority or responsibility to direct the actions of workers, or who is responsible for mental health and well-being management policies on behalf of an employer.

Credentialed Practitioner (C): A person who is credentialed and licensed to provide medically-related diagnosis, treatment, or therapy services in mental health-related fields.

Trainer (T): A person or company who, by virtue of experience or education, provides specialized guidance, training, or coaching services relating to mental health and well-being, but who is not a Credentialed Practitioner.

General interest (G): Persons having a material interest in the subject matter, but who do not qualify for any other interest category.