

Minutes
Weapons Safety Working Group
Thursday, 05 October 2023
Marriott D/FW Westlake - Westlake, TX

Chairpersons:

Stephen Vanciel; Stephen Vanciel; I; EW
Mal Boland; Boland Production Supply; P; U
Ethan W Gilson; Entertainment Rigging Services, LLC; P; G(presiding)

Recording secretary:

Richard Nix (ESTA)

Attendees:

Keith Sklar; Actors' Equity Association; P; U
Dominic Housiaux; Lankey & Limey, LTD; P; EVP
Mike Skinner; Alliance of Motion Picture and Television Producers; P; EVP
Nathan Wilkinson; Actors' Equity Association; A; U
Michael Powers; Michael Powers; I; EW
Kevin Inouye; Fight Designer, LLC; P; DE
Richard J Levin; Warner Bros. Discovery; P; EVP
Bob Shelley; I.A.T.S.E. Local 479; P; EQP
Jane Harrington, ARM; The Hartford Group; P; INS
Dave Brown; I.A.T.S.E. Local 856; P; U
Stephen Koepfer; Breakfall Studios; P; U
Patricio (Pat) Perez; SAG AFTRA; P; U
Kent Jorgensen; I.A.T.S.E. (International); P; EW
Meghan Guastella; Actors' Equity Association; A; U

1 Opening Remarks

Ethan Gilson called the meeting to order at 16:02.

2 Patent and anti-trust statements

2.1 Reading of the anti-trust statement

Ethan Gilson read the following statement aloud to the assembly:

ESTA and its members take seriously their obligation to comply with all applicable antitrust laws. Therefore, during this meeting and during all ESTA events, all discussions will be limited to those subjects that are permitted by the antitrust laws. All members should refrain from any discussion or mention of competitively sensitive subjects such as the current or future prices charged for any member product or services, current or future marketing plans or strategies, and current or future costs, including employee salaries. There also must be no agreement on the suppliers or customers that members will or will not do business with or the markets in which members will conduct business.

Violations of the antitrust laws can have serious consequences. If you have any questions or concerns about anything that is discussed at an ESTA meeting, please bring your concern to ESTA management. An easy to read pamphlet describing the antitrust laws is available from the ESTA staff.

Richard Nix held up the pamphlet for all to see.

2.2 Reading of the call for patents

Ethan Gilson read the following statement aloud to the assembly:

ESTA intends not to publish any standard that contains protected intellectual property, unless that information can be licensed by anyone for a reasonable fee. ESTA uses a process of open patent and copyright disclosures to implement its intent. ESTA does not conduct patent or copyright searches and does not warrant that its standards contain no protected intellectual property.

In keeping with the open disclosures policy, I ask if anyone present wishes to notify this working group of the existence of a patent, patent application, copyright, or other protected intellectual property that might protect material in a standard being developed by this working group. You need not be the holder of the patent or copyright to notify this working group of its existence.

Nothing was revealed.

3 Attendance and Membership

3.1 Requirements for membership

Ethan Gilson read the following statement aloud to the assembly:

Membership is open to all parties who are affected by the work of the group; membership in ESTA is not a requirement, but there is a \$100/person/year participation fee to help fund the costs of running the Technical Standards Program. New applications shall not be considered until the participation fee is paid. Voting members are required to attend meetings and vote on letter ballots. Any principal member and alternate that both miss three consecutive meetings or that miss three consecutive letter ballots will have their membership status changed to observer. This action will be taken at the beginning of the first meeting after such inaction and will be recorded in the minutes of that meeting.

3.2 Introduction of attendees

3.3 Determination of a quorum and supermajority

There are currently 26 possible votes. A quorum is 9, a supermajority is 14.

3.4 Processing of new membership and status change requests

As of today's meeting, the following applications have been received:

Meghan Guastella; Actors' Equity Association; A; U (new application)

Dominic Housiaux moved to approve the application. The motion was seconded, and carried without objection or abstention.

3.5 Status changes

Changes between voting status and Observer status can occur voluntarily by status change request, or as an automatic action, by missing three consecutive meetings or three consecutive letter ballots. Persons changing representation automatically lose membership status, and must reapply to the working group. All of these situations will be addressed in this part of the agenda.

3.5.1 Changes due to attendance

The following voting members have missed two consecutive meetings. Their voting status will be changed to Observer if they are not present for today's meeting.

Daniel Mori; City of Northglenn

Daniel was not present, so his status was changed as noted. Richard Nix explained the process of these status changes and how voting privileges can be restored.

3.6 Consensus voting body

This is the consensus body after changes effected by this meeting's actions:

Name	Representing	Status	Int cat
Keith Sklar	Actors' Equity Association	P	U
Nathan Wilkinson	Actors' Equity Association	A	U
Meghan Guastella	Actors' Equity Association	A	U
Mike Skinner	Alliance of Motion Picture and Television Producers	P	EVP
Mal Boland	Boland Production Supply	P	EQP
Stephen Koepfer	Breakfall Studios	P	U
Ethan W Gilson	Entertainment Rigging Services, LLC	P	G
Donald Cooper	Event Safety Alliance (ESA)	P	G
Kevin Inouye	Fight Designer, LLC	P	DE
Robert Haycock	Robert Haycock	I	G
Kent Jorgensen	I.A.T.S.E. (International)	P	EW

Angela Whiting	I.A.T.S.E. Local 44	P	EW
Marco Robles	I.A.T.S.E. Local 80	P	EW
Kevin Amick	IATSE Local 479	P	EW
Dave Brown	I.A.T.S.E. Local 856	P	U
Larry Zanoff	Independent Studio Services (ISS)	P	DR
Dominic Housiaux	Lankey & Limey, LTD	P	EVP
Michael Powers	Michael Powers	I	EW
Barbara Kastner	Motion Picture Studio Mechanics Local 52	P	U
Dutch Merrick	Prop Gun Set Safety	P	EW
Pat Perez	SAG-AFTRA	P	U
Sandy Gilzow	Shur-Rig LLC	P	DR
Robb Hunter	Society of American Fight Directors (SAFD)	P	DE
Bob Shelley	Special Effects International, Inc	P	EQP
Jane Harrington, ARM	The Hartford	P	INS
Richard Levin	Warner Bros. Discovery	P	EVP
Stephen Vanciel	Stephen Vanciel	I	EW
Total possible votes:			25
Total votes by interest category:	Designer (DE):		2
	Dealer or rental company (DR):		2
	General interest (G):		3
	Equipment producer (EQP):		2
	Event producer (EVP):		3
	Event worker (EW):		7
	Insurance providers (INS):		1
	User (U):		5

4 Approval of the minutes from the last meeting

[See WSWG_07-2023_Min_Draft.pdf]

Steve Vanciel moved to approve the minutes. The motion was seconded and carried without objection or abstentions.

5 Approval of the agenda

Kent Jorgensen moved to approve the agenda. The motion was seconded and carried without objection or abstentions.

6 Old business

6.1 Firearms and projectile weapons

Kent Jorgensen (task group leader), Dutch Merrick, Marco Robles, Barbara Kastner, Dave Brown, Bob Shelley, Mal Boland, Steve Vanciel, and Dominic Housiaux.

Any news or action?

Kent Jorgensen reported. He said his task group has been holding back to see how other industry groups are responding to this topic. There are new industry-wide safety bulletin updates in progress that can be incorporated into our work, and he thinks they are developed to the point where the task group can now freely use them.

Dominic Housiaux asked if there were potential copyright issues. Kent said “No.”

Nathan Wilkinson asked when the new safety bulletins would be issued. Kent said he thought they would be released after development of associated training elements have been completed, perhaps sometime after the first of the year.

6.2 All other weapons

Kevin Inouye (task group leader), Robb Hunter, and Steve Vanciel, Angela Whiting, Pat Perez, Dominic Housiaux, and Meghan Guastella.

Any news or action?

Kevin Inouye reported, there's not much to report due to current work commitments.

Kent Jorgenson said he has been peripherally involved with some of the industry documents that apply to the "all others" category.

Ethan Gilson asked Meghan Guastella if she would be interested in joining a task group. She said she preferred to wait until she was better familiar with the process. Steve Vanciel noted that her application states she has experience with edged weapons.

Dominic Housiaux asked if either of the task groups were interested in reviewing any international documentation. Kent Jorgensen and Kevin Inouye both said "Yes."

Ethan Gilson appointed Dominic Housiaux to both task groups.

7 New business

8 Other business

8.1 Above & Beyond Awards

Information on the Above & Beyond Awards may be found at http://tsp.esta.org/tsp/news/award_recipients.html. The nomination site is open year round, and the award is designed for members to highlight the work of their peers.

8.2 Schedule for future meetings

The meeting schedule may be found at <http://www.esta.org/ESTA/meetings.php>.

The next meeting will be held in Anaheim, CA in conjunction with the NAMM Show 2024, week of 22 January 2024. The Spring meetings will be held in Seattle, WA in conjunction with the USITT conference, during the week of 18 March 2024. The Summer meetings will be held in New York City, in conjunction with the NATEAC conference, during the week of 08 July 2024. The Fall meetings will return to Westlake, TX, dates TBC.

Richard Nix said that TSP fee renewals will go out sometime around the 1st of December. The fee must be paid before the January meeting.

10 Adjournment

The agenda business being completed, with no further business brought forward, Ethan Gilson adjourned the meeting at 16:36.

Weapons Safety Working Group members as of 05 October 2023

Name	Representing	Status	Int cat
Kevin Amick	IATSE Local 479	P	EW
Matthew Antonucci	Contract Services Administration Trust Fund	O	G
Jane Harrington, ARM	The Hartford Group	P	INS
Mal Boland	Boland Production Supply	P	U
Dave Brown	I.A.T.S.E. Local 856	P	U
Donald Cooper	Event Safety Alliance	P	G
Ethan W Gilson	Entertainment Rigging Services, LLC	P	G
Sanford P. Gilzow	Shur-Rig LLC	P	DR
Dave Gonzalez	Dave Gonzalez	O	DE
Meghan Guastella	Actors' Equity Association	A	U
Robert Haycock	Robert Haycock	I	G
Dominic Housiaux	Lankey & Limey, LTD	P	EVP
Robb Hunter	Society of American Fight Directors	P	DE
Kevin Inouye	Fight Designer, LLC	P	DE
Kent Jorgensen	I.A.T.S.E. (International)	P	EW
Barbara Kastner	Motion Picture Studio Mechanics Local 52	P	U
Stephen Koepfer	Breakfall Studios	P	U
Richard J Levin	Warner Bros. Discovery	P	EVP
Dutch Merrick	Prop Gun Set Safety	P	EW
Daniel Mori	City of Northglenn	P	EW
Patricio (Pat) Perez	SAG AFTRA	P	U
Michael Powers	Michael Powers	I	EW
Brian Reed	Brian M. Reed	O	EW
Marco Robles	I.A.T.S.E. Local 80	P	EW
Bob Shelley	I.A.T.S.E. Local 479	P	EQP
Mike Skinner	Alliance of Motion Picture and Television Producers	P	EVP
Keith Sklar	Actors' Equity Association	P	U
Stephen Vanciel	Stephen Vanciel	I	EW
Angela Whiting	I.A.T.S.E. Local 44	P	EW
Nathan Wilkinson	Actors' Equity Association	P	U
Larry Zanoft	Independent Studio Services (ISS)	P	DR

Status:

O=Observer; P = Principal; A = Alternate

Interest categories:

DR = Dealer or rental company
 EVP = Event producer
 U = User

G = General interest
 EW = Event worker

EQP = Equipment producer
 INS = Insurance providers