

**DRAFT**  
**Minutes**  
**PLASA Stage Lifts Working Group**  
Friday, 23 October 2015, 3pm-6pm  
Westgate Las Vegas Casino & Resort  
Las Vegas, NV

**Presiding co-chairs:**

Dan Culhane; SECOA; P; DR  
Richard J. Nix; Entertainment Structures Group; Steven Schaefer Associates; P; DE

**Recording secretaries:**

Erin Grabe; PLASA North America  
Karl G. Ruling; PLASA North America

**Members in attendance:**

Bruce Downer; SERAPID, Inc.; P; CP  
Jerry Gorrell; Theatre Safety Programs; P; G  
Phil Heid; Creative Stage Lighting Co., Inc.; P; DR  
Joseph Jeremy; Niscon Inc.; Show Distribution Group, Inc.; P; CP  
Jeff T. Miller; Worldwide Standards and Auditing; Walt Disney Company; P; U  
Michael Nishball; Theatre Projects Consultants, Inc.; P; DE  
Jeff Phillips; Society of Theatre Consultants UK; P; DE  
Peter A. Scheu; Scheu Consulting Services, Inc.; Amer. Society of Theatre Consultants; P; DE  
Steven Serafin; Chubb Group of Insurance Companies; P; G  
Zachary Stevenson; University of North Carolina School of the Arts; P; U  
James Tomlinson; Team Tomlinson; I; G  
Steve Walker; Steve A. Walker & Associates; P; DE  
R. Duane Wilson; George C. Izenour Associates; Amer. Society of Theatre Consultants; A; DE

**1 Opening remarks**

Richard Nix called the meeting to order at 3:03. He introduced himself and his co-chair Dan Culhane. He welcomed everyone to these quarterly-ish meetings.

**2 Attendance & membership**

**2.1 Introduction of those present & roll call of remote-attendees**

An orange sign-in sheet was passed around the room while self-introductions of those present and online took place.

**2.2 Determination of a quorum**

Richard Nix announced a quorum and supermajority present by a count of voters present and online.

**2.3 Recognition of alternate voting members**

R. Duane Wilson said he would not be voting today, unless Peter Scheu leaves.

**3 Membership**

**3.1 Requirements for membership**

The following was read aloud to the assembly by Richard Nix:

Membership is open to all who are affected by the work of the group. Voting members are required to attend meetings and to vote on letter ballots. Voting members and their alternates may not miss three consecutive meetings without a loss of voting status.

**3.2 Changes to observer status due to lack of attendance and requests for change of status**

The following voters have missed the last two meetings and are in jeopardy of being moved to observer status if this meeting is also missed:

Phil Heid; Creative Stage Lighting Co., Inc.; P; DR Present, no change  
 Jason Winfield; Pennsylvania State University; P; U Not present  
 Bruce Downer; SERAPID, Inc.; P; CP Present, no change  
 Joseph Jeremy; Show Distribution Group, Inc.; P; CP Present, no change  
 Steven Serafin; Chubb Group of Insurance Companies; Change from O to P; G

Steve Walker moved to approve the changes in status. The motion was seconded and approved by voice votes with no opposition or abstentions.

**3.3 Processing of new applications**

*As of 1 October 2015, no applications had been received or logged.*

**3.4 Consensus body**

The full consensus body of this working group at the time of this meeting, including those not present, was:

| Name   | Representing                                    | Voting status | Interest category |
|--|---|---------------|-------------------|
| Peter A. Scheu   | Amer. Society of Theatre Consultants            | P             | DE                |
| R. Duane Wilson  | Amer. Society of Theatre Consultants            | A             | DE                |
| Steven Serafin   | Chubb Group of Insurance Companies              | P             | G                 |
| Phil Heid  | Creative Stage Lighting Co., Inc.               | P             | DR                |
| Dan Culhane  | SECOA   | P             | DR                |
| Bruce Downer   | SERAPID, Inc.                                   | P             | CP                |
| Joseph Jeremy  | Show Distribution Group, Inc.                   | P             | CP                |
| Jeff Phillips  | Society of Theatre Consultants UK               | P             | DE                |
| Steve Walker   | Steve A. Walker & Associates                    | P             | DE                |
| Richard J. Nix   | Steven Schaefer Associates                      | P             | DE                |
| James Tomlinson  | Team Tomlinson                                  | I             | G                 |
| Michael Nishball   | Theatre Projects Consultants, Inc.              | P             | DE                |
| Jerry Gorrell  | Theatre Safety Programs                         | P             | G                 |
| Verda Beth Martell   | University of Illinois at Urbana-Champaign      | P             | U                 |
| Zachary Stevenson  | University of North Carolina School of the Arts | P             | U                 |
| Daniel Brinker   | USITT   | P             | G                 |
| Jeff T. Miller   | Walt Disney Company                             | P             | U                 |
| Christopher Tilton   | Westlake Reed Leskosky                          | P             | DE                |
| <b>Voting Status Key: P = Principal voter, A = Alternate voter, I = Individual voter</b> |   |               |                   |
| <b>Votes by Interest Category:</b>   |   |               |                   |
| Custom-market producer   |   | CP            | 2                 |
| Designer   |   | DE            | 6                 |
| Dealer or rental company   |   | DR            | 2                 |

|                              |    |           |
|------------------------------|----|-----------|
| General interest             | G  | 4         |
| Mass-market producer         | MP | 0         |
| User                         | U  | 3         |
| <b>Total votes possible:</b> |    | <b>17</b> |

#### **4 Approval of the minutes of the previous meeting**

See *SLmin07-2015.pdf*.

Jerry Gorrell moved to approve the minutes of the July meeting as drafted. The motion was seconded and approved by voice votes with no opposition or abstentions.

#### **5 Reading of the NEW call for patents**

The following was read aloud to the assembly by Dan Culhane:

PLASA intends not to publish any standard that contains protected intellectual property, unless that information can be licensed by anyone for a reasonable fee. PLASA uses a process of open patent and copyright disclosures to implement its intent. PLASA does not conduct patent or copyright searches and does not warrant that its standards contain no protected intellectual property.

In keeping with the open disclosures policy, I ask if anyone present wishes to notify this working group of the existence of a patent, patent application, copyright, or other intellectual property that might protect material in a standard being developed by this working group. You need not be the holder of the patent or copyright to notify this working group of its existence.

Nothing was reported.

#### **6 Reading of the anti-trust statement**

The following was read aloud to the assembly by Richard Nix:

PLASA and its members take seriously their obligation to comply with all applicable antitrust laws. Therefore, during this meeting and during all PLASA events, all discussions will be limited to those subjects that are permitted by the antitrust laws. All members should refrain from any discussion or mention of competitively sensitive subjects such as the current or future prices charged for any member product or services, current or future marketing plans or strategies, and current or future costs, including employee salaries. There also must be no agreement on the suppliers or customers that members will do business with or the markets in which members will conduct business.

Violations of the antitrust laws can have serious consequences. If you have any questions or concerns about anything that is discussed at a PLASA meeting, please bring your concern to PLASA management. An easy to read pamphlet describing the antitrust laws is available from the PLASA staff.

Erin Grabe held up the pamphlet. Nothing was reported.

#### **7 Approval of agenda**

Steve Walker moved to accept the agenda as drafted. The motion was seconded and approved by voice votes with no opposition or abstentions.

#### **8 Old business**

#### **9 New Business**

##### **9.1 TSP participation fee**

See *LetterFromTSCChairs\_2Oct2015.pdf*.

Richard Nix noted that everyone had received a copy of the letter and asked if there were any questions. There were none.

## **9.2 Third public review of BSR E1.42**

*See E1-42\_ThrdRevwCommntsSummry.pdf. Some comments from the third review indicate that resolutions from the first and/or second review need to be looked at again with regard to inclusion into the draft standard. Another public review may be required.*

The group went through the draft in painstaking-detail, to ensure that the resolutions intended to be incorporated were incorporated. Erin Grabe will finish cleaning up the formatting and distribute r36 to the group in a timely manner.

Zachary Stevenson was assigned the job of addressing all the comments about compliance testing. He said that he will have a something to the group three weeks after the distribution of r36. Dan Culhane and Richard Nix will assign other work items as needed and issue a doodle poll for the next meeting.

## **10 Other business and announcements**

No other business or announcements.

## **11 Schedule for future meetings**

### **11.1 January 2016 meetings**

Richard Nix noted that the January meetings are scheduled for Thursday through Sunday, 28-31 January 2016 at the D/FW Marriott Solana in Westlake, TX.

### **11.2 USITT 2016**

Richard Nix noted that USITT 2016 is scheduled to be held in Salt Lake City, UT. The conference dates are 16-19 March 2016.

### **11.3 July 2016 meetings in conjunction with NATEAC**

Richard Nix noted that the July 2016 meetings will be held in conjunction with NATEAC in New York City. Meeting dates are tentatively scheduled for 14-18 July, while the conference dates are 17-18 July 2016. Information on the conference is available at <http://www.nateac.org/>.

### **11.4 LDI 2016**

Richard Nix noted that the dates for LDI 2016 were announced as being exactly 52 weeks from the 2015 dates.

### **11.5 USITT 2017 & 2018**

Richard Nix noted that USITT 2017 is scheduled to be held in St. Louis, MO. USITT 2018 is scheduled to be held in Ft. Lauderdale, FL.

## **12 Adjournment**

Steve Walker moved to adjourn. The motion was seconded. Hearing no objections, Richard Nix declared the meeting adjourned at 18:10.

Stage Lifts Working Group membership as of 23 October 2015

| Name               | Company                                    | Representing                               | Voting status | Int. cat. |
|--------------------|--|--|---------------|-----------|
| David Alexander    | Teletec de Mexico                          | Teletec de Mexico                          | O             | CP        |
| Myles Ambrose      | Lincoln Center                             | Lincoln Center                             | O             | U         |
| Kevin Auses        | J.R. Clancy, Inc.                          | Wenger Corp.                               | O             | G         |
| Kaleb Best         | Tait Towers                                | Tait Towers                                | O             | MP        |
| William Bradburn   | Aerial Arts, Inc.                          | Aerial Arts, Inc.                          | O             | U         |
| Louis Bradfield    | Louis Bradfield                            | Louis Bradfield                            | O             | U         |
| Daniel Brinker     | Michigan Opera Theatre                     | USITT                                      | P             | G         |
| Edward R. Condit   | Edward R. Condit                           | Edward R. Condit                           | O             | U         |
| Dan Culhane        | SECOA                                      | SECOA                                      | P             | DR        |
| Neil Darracott     | Delstar Engineering Limited                | Stage Technologies Group                   | O             | CP        |
| Jim Digby          | The Collaborative Endeavor Group           | Linkin Park Touring/The Collective         | O             | U         |
| Bruce Downer       | SERAPID, Inc.                              | SERAPID, Inc.                              | P             | CP        |
| Scott Fisher       | Scott Fisher                               | Scott Fisher                               | O             | G         |
| Luca Galante       | Alfa System Sas                            | Alfa System Sas                            | O             | CP        |
| Fred Gallo         | Production Resource Group                  | Production Resource Group                  | O             | CP        |
| John Gitzy         | InterAmerica Stage, Inc.                   | InterAmerica Stage, Inc.                   | O             | CP        |
| Jerry Gorrell      | Theatre Safety Programs                    | Theatre Safety Programs                    | P             | G         |
| Erin Grabe         | PLASA NA                                   | PLASA NA                                   | exf           | G         |
| Joshua Grossman    | Schuler Shook                              | Schuler Shook                              | O             | DE        |
| Phil Heid          | Creative Stage Lighting Co., Inc.          | Creative Stage Lighting Co., Inc.          | P             | DR        |
| Joseph Jeremy      | Niscon Inc.                                | Show Distribution Group, Inc.              | P             | CP        |
| Vladeta Karic      | Vladeta Karic                              | Vladeta Karic                              | O             | DE        |
| Edwin S. Kramer    | 1501                                       | 1501                                       | O             | U         |
| Kristen Kuipers    | Newcomb & Boyd                             | Newcomb & Boyd                             | O             | DE        |
| Verda Beth Martell | University of Illinois at Urbana-Champaign | University of Illinois at Urbana-Champaign | P             | U         |
| Mike McMackin      | Auerbach Pollock Friedlander               | Auerbach Pollock Friedlander               | O             | DE        |
| Jeff T. Miller     | Worldwide Standards and Auditing           | Walt Disney Company                        | P             | U         |

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| Name               | Company   | Representing                                    | Voting status | Int. cat. |
|--------------------|---|---|---------------|-----------|
| Tom Neville        | Auerbach Pollock Friedlander                    | Auerbach Pollock Friedlander                    | O             | DE        |
| Michael Nishball   | Theatre Projects Consultants, Inc.              | Theatre Projects Consultants, Inc.              | P             | DE        |
| Richard J. Nix     | Entertainment Structures Group                  | Steven Schaefer Associates                      | P             | DE        |
| Jeff Phillips      | Society of Theatre Consultants UK               | Society of Theatre Consultants UK               | P             | DE        |
| Kurt Pragman       | Pragman Associates, LLC                         | Pragman Associates, LLC                         | O             | G         |
| Rick Rosas         | Texas Scenic Company                            | Texas Scenic Company                            | O             | DR        |
| Karl G. Ruling     | PLASA NA  | PLASA NA  | exf           | G         |
| Peter A. Scheu     | Scheu Consulting Services, Inc.                 | Amer. Society of Theatre Consultants            | P             | DE        |
| Steven Serafin     | Chubb Group of Insurance Companies              | Chubb Group of Insurance Companies              | P             | G         |
| Chris Shaw         | Gala Systems                                    | Gala Systems                                    | O             | CP        |
| Adam Smith         | Madison Fire Department                         | City of Madison                                 | O             | G         |
| Zachary Stevenson  | University of North Carolina School of the Arts | University of North Carolina School of the Arts | P             | U         |
| Karl V. Sutter-III | Kimley-Horn and Associates, Inc.                | Kimley-Horn and Associates, Inc.                | O             | DE        |
| Kevin Taylor       | Tait Towers                                     | Tait Towers Manufacturing LLC                   | O             | CP        |
| Christopher Tilton | Westlake Reed Leskosky                          | Westlake Reed Leskosky                          | P             | DE        |
| James Tomlinson    | Team Tomlinson                                  | Team Tomlinson                                  | I             | G         |
| Steve Walker       | Steve A. Walker & Associates                    | Steve A. Walker & Associates                    | P             | DE        |
| R. Duane Wilson    | George C. Izenour Associates                    | Amer. Society of Theatre Consultants            | A             | DE        |
| Jason Winfield     | School of Theatre                               | Pennsylvania State University                   | O             | U         |

**Voting Status Key:** P = Principal voter, A = Alternate voter, I = Individual voter, O = Observer member, exf = Ex Officio member (staff)

**Interest Category Key:** CP = Custom-market producer, DE = Designer, DR = Dealer or rental company, G = General interest, MP = Mass-market producer, U = User