

Minutes
Followspot Positions Working Group
Friday, 25 October 2019
D/FW Marriott Solana
Westlake, TX

Chairpersons:

Stephen Vanciel; IATSE Local 631; P; U (presiding)
Richard Logothetis; Lycian Stage Lighting; P; MP;

Recording secretaries:

Karl Ruling and Richard Nix (ESTA)

Attendees:

Jerry Gorrell; Theatre Safety Programs; P; U
Robert Haycock; UC Berkeley; I; G
Edwin S. Kramer; I.A.T.S.E. Local 1; P; U
Jules Lauve ; Theatre Projects Consultants, Inc.; P; DE
Christopher B. Tilton; About the Stage, LLC; P; DE
R. Duane Wilson; Amer. Society of Theatre Consultants; P; DE

1 Opening Remarks

Steve Vanciel called the meeting to order a 16:02. He welcomed everyone to cold and rainy Westlake, TX.

2 Patent and anti-trust statements

2.1 Reading of the anti-trust statement

The following statement was aloud to the assembly by Steve Vanciel:

ESTA and its members take seriously their obligation to comply with all applicable antitrust laws. Therefore, during this meeting and during all ESTA events, all discussions will be limited to those subjects that are permitted by the antitrust laws. All members should refrain from any discussion or mention of competitively sensitive subjects such as the current or future prices charged for any member product or services, current or future marketing plans or strategies, and current or future costs, including employee salaries. There also must be no agreement on the suppliers or customers that members will or will not do business with or the markets in which members will conduct business.

Violations of the antitrust laws can have serious consequences. If you have any questions or concerns about anything that is discussed at an ESTA meeting, please bring your concern to ESTA management. An easy to read pamphlet describing the antitrust laws is available from the ESTA staff.

Karl Ruling held up some of the pamphlets, while affirming that they are indeed easy-to-read.

No concerns were expressed.

2.2 Reading of the call for patents

The following statement was aloud to the assembly by Steve Vanciel:

ESTA intends not to publish any standard that contains protected intellectual property, unless that information can be licensed by anyone for a reasonable fee. ESTA uses a process of open patent and copyright disclosures to implement its intent. ESTA does not conduct patent or copyright searches and does not warrant that its standards contain no protected intellectual property.

In keeping with the open disclosures policy, I ask if anyone present wishes to notify this working group of the existence of a patent, patent application, copyright, or other protected intellectual property that might protect material in a standard being developed by this working group. You need not be the holder of the patent or copyright to notify this working group of its existence.

Nothing was revealed.

3 Attendance and Membership

3.1 Requirements for membership

The following statement was aloud to the assembly by Steve Vanciel.

Membership is open to all parties who are affected by the work of the group; membership in ESTA is not a requirement, but there is a \$100/person/year participation fee to help fund the costs of running the Technical Standards Program. Voting members are required to attend meetings and vote on letter ballots. Any principal member and alternate that both miss three consecutive meetings or letter ballots will have their membership status changed to observer. This action will be taken at the beginning of the first meeting after such inaction and will be recorded in the minutes of that meeting.

3.2 Introduction of attendees and taking attendance.

Karl Ruling showed everyone the green sign-in sheet, asking everyone to please indicate their presence thereon. Everyone in the room introduced themselves.

3.3 Determination of a quorum

[There are 9 voting members, a quorum is 3, a supermajority is 5.]

By show of hands, Steve Vanciel declared a supermajority present.

3.4 Processing of new membership and status change requests

Chris Tilton; About the Stage; P; DE

Jerry Gorrell moved to approve the application. The motion was seconded, then approved with no objection.

3.5 Changes to observer status due to lack of attendance

The following individuals have missed two meetings and are in jeopardy of losing voting status if this meeting is also missed:

Jules Lauve; Theatre Projects Consultants, Inc; P; DE

Jules arrived late, so his status was not changed.

3.5.1 Automatic status changes

The following names have been removed from the TSP roster for nonpayment of the TSP participation fee:

There are none.

3.6 Consensus body

The table below shows the full consensus voting body during the meeting, including those not present.

Name	Representing	Status	Int Cat
Chris Tilton	About the Stage LLC	P	DE
R. Duane Wilson	Amer. Society of Theatre Consultants	P	DE
Edwin S. Kramer	I.A.T.S.E. Local 1	P	U
Stephen Vanciel	IATSE Local 631	P	U
Richard Logothetis	Lycian Stage Lighting	P	MP
Jack Gallagher	R&M Materials Handling / Stagemaker	P	G

Richard J. Nix	Richard J. Nix	I	G
Jules Lauve	Theatre Projects Consultants	P	DE
Jerry Gorrell	Theatre Safety Programs	P	U
Robert Haycock	UC Berkeley	I	G
Total possible votes:		10	
Total by interest category	Custom market producer	0	CP
	Designer	3	DE
	Dealer or Rental company	0	DR
	General Interest	3	G
	Mass market producer	1	MP
	User	3	U

Voting status: P = Principal voter, A = Alternate voter, I = Individual voter

4 Approval of the minutes from the last meeting

[See *FPmin07-2019_DRAFT.pdf*]

Richard Logothetis moved that the minutes be approved. The motion was seconded, then approved with no objections, with one abstention.

5 Approval of agenda

Eddie Kramer moved to approve the agenda. The motion was seconded and approved.

6 Old Business

6.1 ANSI E1.28-2011 (R2016), *Guidance on planning followspot positions in places of public assembly* (Reaffirm, Revise, or Withdrawal by 1 July 2021)

No news or action.

6.2 BSR E1.66, *Safety Standard for Followspot Positions Erected for Short-term Use in Entertainment Venues*

[See *BSR_E1-66 Foreword.pdf* and *BSR_E1-66-201x_FP2018-9004r0-5.pdf*, which is the draft from the last meeting with the new foreword inserted.]

Steve Vanciel noted that he had submitted a few comments on the current draft, which were distributed to the working group. He asked if anyone had additional comments about the current draft, or about the draft introduction.

There was discussion about registered design professionals, vertical access requirements, clause and sub-clause numbering, and the draft was subsequently revised to reflect the discussion. Jerry Gorrell moved to send the revised draft to first public review. The motion was seconded, and carried unanimously. The motion will be forwarded to the Technical Standards Committee for consideration at their upcoming meeting.

Steve Vanciel appointed Robert Haycock, Richard Logothetis, and himself to be the task group responsible for responding to public review comments.

7 New business

8 Other business and announcements

8.1 Above & Beyond Awards

The Above & Beyond Awards may be found at http://tsp.esta.org/tsp/news/award_recipients.html. The nomination site is open year round, and the award is designed for members to highlight the work of their peers. The deadline for nominations is November 1.

8.3 ESTA document link policy

Please ensure that web references to ESTA, including links to ESTA's web pages, are current, and use the correct text reference. TSP staff also reminds everyone that they must not direct-link to any ESTA standards document, nor post ESTA standards documents for download, from your website(s). Please link to ESTA's TSP downloads page, found at https://tsp.esta.org/tsp/documents/published_docs.php. You may also use the shortened link of <https://tsp.esta.org/freestandards>.

9 Schedule for future meetings

The full and current meeting schedule may be found at <http://www.esta.org/ESTA/meetings.php>. The page has a "Reserve a Hotel Room" link to reserve a hotel room.

9.1 Winter 2020 meetings (NAMM, Anaheim, CA)

The Winter 2020 meetings will again be held in conjunction with the Winter NAMM 2020 show, 15-19 January 2020. The FPWG meeting is scheduled for 09:00 PST, Thursday 16 January 2020, at the Wyndham Garden Anaheim.

9.2 Spring 2020 meetings (USITT, Houston, TX)

The Spring 2020 meetings will be held in conjunction with the USITT conference in Houston, TX, from 01-04 April 2020. The complete schedule has not yet been confirmed.

9.3 Summer 2020 meetings (NATEAC, NYC)

The Summer 2020 meetings will be held in conjunction with the NATEAC event in New York City, 19-20 July 2020. The complete schedule has not yet been confirmed.

10 Adjournment

The agenda being complete, and there being no further business, the chairpersons declared the meeting adjourned at 17:48.

Followspot Positions Working Group members as of 01 November 2019

Name	Representing	Status	Int Cat
Justin Bennett	University of the Incarnate Word	O	U
Jack Gallagher	R&M Materials Handling / Stagemaker	P	G
Jerry Gorrell	Theatre Safety Programs	P	U
Robert Haycock	UC Berkeley	I	G
Curtis Kasefang	Theatre Consultants Collaborative, LLC	O	CP
Edwin S. Kramer	I.A.T.S.E. Local 1	P	U
Kyle Kusmer	Steven Schaefer Associates, Inc	O	G
Jules Lauve	Theatre Projects Consultants, Inc.	P	DE
Richard Logothetis	Lycian Stage Lighting	P	MP
Richard J. Nix	Richard J. Nix	I	G
Ford Sellers	Chauvet Lighting	O	MP
Christopher B. Tilton	About the Stage, LLC	P	DE
Stephen Vanciel	IATSE Local 631	P	U
R. Duane Wilson	Amer. Society of Theatre Consultants	P	DE
Jeong Sik Yoo	Ghost LX	O	DE