

Minutes
Followspot Positions Working Group
Friday, 19 July 2019
D/FW Marriott Solana
Westlake, TX

Working group meeting leader: Steve Vanciel; IATSE Local 631

Recording secretaries: Richard J. Nix & Karl G. Ruling

Members attending:

Jack Gallagher; R&M Materials Handling / Stagemaker; P; G
Jerry Gorrell; Theatre Safety Programs; P; U
Edwin S. Kramer; I.A.T.S.E. Local 1; P; U
Richard Logothetis; Lycian Stage Lighting; P; MP
Richard J. Nix; Richard J. Nix; I; G
Stephen Vanciel; IATSE Local 631; P; U
R. Duane Wilson; Amer. Society of Theatre Consultants; P; DE

Visitors: None.

1 Opening Remarks

Steve Vanciel called the meeting to order at 19:03. He welcomed all to the meeting

2 Patent and anti-trust statements

2.1 Reading of the anti-trust statement

The following statement was read aloud to the assembly by Steve Vanciel:

ESTA and its members take seriously their obligation to comply with all applicable antitrust laws. Therefore, during this meeting and during all ESTA events, all discussions will be limited to those subjects that are permitted by the antitrust laws. All members should refrain from any discussion or mention of competitively sensitive subjects such as the current or future prices charged for any member product or services, current or future marketing plans or strategies, and current or future costs, including employee salaries. There also must be no agreement on the suppliers or customers that members will or will not do business with or the markets in which members will conduct business.

Violations of the antitrust laws can have serious consequences. If you have any questions or concerns about anything that is discussed at an ESTA meeting, please bring your concern to ESTA management. An easy to read pamphlet describing the antitrust laws is available from the ESTA staff.

Karl Ruling displayed some of the easy-to-read pamphlets.

No concerns were raised.

2.2 Reading of the call for patents

The following statement was read aloud to the assembly by Steve Vanciel:

ESTA intends not to publish any standard that contains protected intellectual property, unless that information can be licensed by anyone for a reasonable fee. ESTA uses a process of open patent and copyright disclosures to implement its intent. ESTA does not conduct patent or copyright searches and does not warrant that its standards contain no protected intellectual property.

In keeping with the open disclosures policy, I ask if anyone present wishes to notify this working group of the existence of a patent, patent application, copyright, or other protected intellectual property that might protect material in a standard being developed by this working group. You need not be the holder of the patent or copyright to notify this working group of its existence.

Nothing was revealed.

3 Attendance and Membership

3.1 Requirements for membership

The following statement was read aloud to the assembly by Steve Vanciel:

Membership is open to all parties who are affected by the work of the group; membership in ESTA is not a requirement, but there is a \$100/person/year participation fee to help fund the costs of running the Technical Standards Program. Voting members are required to attend meetings and vote on letter ballots. Any principal member and alternate that both miss three consecutive meetings or letter ballots will have their membership status changed to observer. This action will be taken at the beginning of the first meeting after such inaction and will be recorded in the minutes of that meeting.

3.2 Introduction of attendees and taking attendance.

3.3 Determination of a quorum

Six voting members were present at the beginning of the meeting, more than 50% of the voting body, and more than the minimum needed for a quorum. Steve Vanciel announced that enough voters were present for the meeting to continue.

3.4 Processing of new membership and status change requests

Jack Gallagher of R&M Materials Handling / Stagemaker had applied as a principal in the general interest category. He used to work for Strong and still has an interest in followspots. Richard Logothetis moved that the application be accepted. The motion was Seconded. Unanimous.

3.5 Changes to observer status due to lack of attendance

None in jeopardy. Attendance is good.

3.6 Consensus body

The full consensus voting body during this meeting was:

Name	Representing	Status	Int Cat
R. Duane Wilson	Amer. Society of Theatre Consultants	P	DE
Edwin S. Kramer	I.A.T.S.E. Local 1	P	U
Stephen Vanciel	IATSE Local 631	P	U
Richard Logothetis	Lycian Stage Lighting	P	MP
Jack Gallagher	R&M Materials Handling / Stagemaker	P	G
Richard J. Nix	Richard J. Nix	I	G
Jules Lauve	Theatre Projects Consultants, Inc.	P	DE
Jerry Gorrell	Theatre Safety Programs	P	U
Robert Haycock	UC Berkeley	I	G
Total possible votes:		9	
Total by interest category	Custom market producer	0	CP
	Designer	2	DE
	Dealer or Rental company	0	DR
	General Interest	3	G
	Mass market producer	1	MP
	User	3	U

Voting status: P = Principal voter, A = Alternate voter, I = Individual voter
Interest categories: CP = Custom-market Producer, DE = DEsigner, DR = Dealer or Rental company, MP = Mass-market Producer, U = User, G = General interest

4 Approval of the minutes from the last meeting

[See *FPmin03-2019_DRAFT.pdf*]

Eddie Kramer moved that the draft minutes be accepted as written. The motion was seconded and then approved unanimously.

5 Approval of agenda

Jack Gallagher moved to approve the agenda as written. The motion was seconded and then approved unanimously.

6 Old Business

6.1 ANSI E1.28-2011 (R2016), *Guidance on planning followspot positions in places of public assembly* (Reaffirm, Revise, or Withdrawal by 1 July 2021)

No news or action at this time.

6.2 BSR E1.66, *Safety Standard for Followspot Positions Erected for Short-term Use in Entertainment Venues*

Steve Vanciel noted that nothing was distributed in time for this meeting. He proposed that this body work as a task group now to work on the document. The working group did so.

Richard Nix agreed to write a foreword and an introduction.

7 New business

None.

8 Other business and announcements

8.1 Above & Beyond Awards

Attendees were reminded that information on the Above & Beyond Awards may be found at http://tsp.esta.org/tsp/news/award_recipients.html. The nomination site is open year round, and the award is designed for members to highlight the work of their peers. The deadline for a year's nominations is November 1.

8.2 Other other business and announcements

None.

9 Schedule for future meetings

The full and current meeting schedule may be found at <http://www.esta.org/ESTA/meetings.php>. The page has a "Reserve a Hotel Room" link to reserve a hotel room.

9.1 Fall 2019 meetings (Westlake, TX)

The Autumn meetings will be the weekend of October 26 & 27 at the Marriott Solana. The Followspot Position Working Group is scheduled to meet Friday, October 25, from 14:00 to 18:00.

9.2 NAMM meetings

The consensus was that we should have a working group meeting at NAMM.

10 Adjournment

There being no more business to be conducted, Steve Vanciel declared the meeting adjourned at 22:27.

Followspot Positions Working Group members as of 8 August 2019

Delegate	Representing	Voting status	Int. cat.
Justin Bennett	University of the Incarnate Word	O	U
Jack Gallagher	R&M Materials Handling / Stagemaker	P	G
Jerry Gorrell	Theatre Safety Programs	P	U
Robert Haycock	UC Berkeley	I	G
Curtis Kasefang	Theatre Consultants Collaborative, LLC	O	CP
Edwin S. Kramer	I.A.T.S.E. Local 1	P	U
Kyle Kusmer	Steven Schaefer Associates, Inc	O	G
Jules Lauve	Theatre Projects Consultants, Inc.	P	DE
Richard Logothetis	Lycian Stage Lighting	P	MP
Richard J. Nix	Richard J. Nix	I	G
Ford Sellers	Chauvet Lighting	O	MP
Stephen Vanciel	IATSE Local 631	P	U
R. Duane Wilson	Amer. Society of Theatre Consultants	P	DE
Jeong Sik Yoo	Ghost LX	O	DE

Voting status key: P = Principal voter, A = Alternate voter, I = Individual voter, O = Observer member, exf = Ex Officio member (staff)
Interest Category Key: CP = Custom-market producer, DE = Designer, DR = Dealer/rental company, G = General interest, MP = Mass-market producer, U = User