

Minutes
Followspot Position Working Group
Friday, 22 March 2013
Hyatt Regency Milwaukee
Bistro 333 Restaurant
Milwaukee, WI

Presiding working group moderator: Karl G. Ruling; PLASA

Recording secretary: Erin Grabe; PLASA NA; ex officio

Members attending:

R. Duane Wilson; George C. Izenour Associates, representing ASTC; P; G
Chip Purchase; Jones Hall (Foundation for Jones Hall); P; U
Edwin S. Kramer; I.A.T.S.E. Local 1; P; U
Richard Logothetis; Lycian Stage Lighting; P; MP
Fred Lindauer; Robert Juliat USA (Robert Juliat SA); P; MP
Richard J. Nix; Entertainment Structures Group (Steven Schaefer Associates); P; G
Jules Lauve; Theatre Projects Consultants, Inc.; P; G

1 Opening remarks from the Chairman

After breakfast was ordered, Karl Ruling called the meeting to order at 09:10. The chairpersons were not present, so Ruling lead the meeting. He issued a warm welcome to all.

2 Patent and Anti-Trust statements

2.1 Patent statement

Karl Ruling read the following statement aloud to the assembly:

"PLASA intends not to publish any standard that contains protected intellectual property, unless that information can be licensed by anyone for a reasonable fee. PLASA uses a process of open patent and copyright disclosures to implement its intent. PLASA does not conduct patent or copyright searches and does not warrant that its standards contain no protected intellectual property.

"In keeping with the open disclosures policy, I ask if anyone present wishes to notify this working group of the existence of a patent or copyright or other intellectual property that might protect material in a standard being developed by this working group. You need not be the holder of the patent or copyright to notify this working group of its existence."

Nothing was reported.

2.2 Anti-trust statement

Ruling read the following aloud to the assembly:

"The PLASA Board, the Technical Standards Committee, and the leadership of this working group will reject or nullify any actions that unlawfully restrain trade. Anyone who feels that such an action is being or has been taken is requested to bring that matter to the attention of the chair immediately. Anyone who feels that actions in restraint of trade have been taken and not properly annulled is requested to notify the TSC chair or PLASA president immediately.

"PLASA legal counsel has informed us that violations of the anti-trust laws can have serious consequences. Individuals engaged in certain unlawful conduct can be found criminally liable. An individual convicted of a criminal violation of the Sherman Act may be fined as much as \$1,000,000 and imprisoned for up to ten years. An easy to read pamphlet describing restraint of trade issues is available from the Technical Standards Manager."

Nothing was reported.

3 Attendance & membership

3.1 Requirements for membership

Karl Ruling reminded the group that membership in the working group is open to all who are affected by the work of the group. Voting members are required to attend meetings and to vote on letter ballots. Voting members and their alternates may not miss three consecutive meetings without a loss of voting status.

3.2 Taking attendance and introductions

Self-introductions trailed a blue sign-in sheet clockwise around the table.

3.3 Determination of quorum

A super-majority of the group was announced present by Karl Ruling.

3.4 Changes of voting status

The following voting member has missed the last two meetings and will be moved to observer status if this meeting is also missed: None!

3.5 Processing of new membership requests

There were none.

3.6 Consensus body

The full consensus body during this meeting, including those not present, was:

Name	Representing	Voting Status	Interest Category
R. Duane Wilson	Amer. Society of Theatre Consultants	P	G
Jack Schmidt	Ballantyne of Omaha, Inc.	P	MP
Chip Purchase	Foundation for Jones Hall	P	U
Charles I. Swift	Graham, Swift & Company, LLC	P	G
Edwin S. Kramer	I.A.T.S.E. Local 1	P	U
Richard Logothetis	Lycian Stage Lighting	P	MP
Fred Lindauer	Robert Juliat SA	P	MP
Richard J. Nix	Steven Schaefer Associates	P	G
Kyle Kusmer	Steven Schaefer Associates	A	G
Jules Lauve	Theatre Projects Consultants, Inc.	P	G
Total votes possible		9	
Votes by interest categories: CP, Custom-market producer DE, Designer DR, Dealer or Rental Company G, General interest MP, Mass-market producer U, User		0	CP
		0	DE
		0	DR
		4	G
		3	MP
		2	U

4 Approval of minutes from the 11 January 2011 meeting

See *FPmin01-2011.pdf*

Fred Lindauer moved to accept the minutes from the 11 January 2011 meeting as written. The motion was seconded and approved unanimously on a voice vote and show of hands.

5 Approval of agenda

Richard Nix moved that we approve the agenda. It was seconded and unanimously approved.

6 Old Business

Karl Ruling reminded the group of the review date for E1.28, which is 2016. That will be five years after the standard's acceptance, and we will need to start work to revise, to reaffirm, or to withdraw it then.

Duane Wilson commented that the feedback he's received on this standard has been generally positive.

Ruling reminded that group that they must meet once per year or dissolve. If dissolved, the group would have to be reinstated when the document comes up for review. The general consensus of the group was to continue meeting once per year rather than dissolve.

7 New Business

None.

8 Other Business

None.

9 Schedule of future meetings

The consensus was that the next meeting should be scheduled for USITT 2014 in Texas, and a breakfast meeting, such as this one was, would be welcome.

10 Adjournment

Richard Nix moved that the meeting adjourn. The motion was seconded and unanimously approved with raised hands and voice votes. Karl Ruling declared the meeting adjourned at 09:40. R. Duane Wilson generously paid the Bistro bill.

Working Group Membership and Contact Information as of 28 March 2013
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Name (Sort Field)	Company	Representing	Voting Status	Int. Category
Cary Feher	CaRyEATIONS	CaRyEATIONS	O	U
Jerry Gorrell	Theatre Safety Programs	Theatre Safety Programs	O	U
Kim Hartshorn	Plattsburgh State University Theatre	Plattsburgh State University	O	U
Curtis Kasefang	Theatre Consultants Collaborative, LLC	Theatre Consultants Collaborative, LLC	O	CP
Edwin S. Kramer	I.A.T.S.E. Local 1	I.A.T.S.E. Local 1	P	U
Kyle Kusmer	Entertainment Structures Group	Steven Schaefer Associates	A	G
Jules Lauve	Theatre Projects Consultants, Inc.	Theatre Projects Consultants, Inc.	P	G
Fred Lindauer	Robert Juliat USA	Robert Juliat SA	P	MP
Richard Logothetis	Lycian Stage Lighting	Lycian Stage Lighting	P	MP
William L. Maiman	William L. Maiman	William L. Maiman	O	G
Richard J. Nix	Entertainment Structures Group	Steven Schaefer Associates	P	G
Thomas Paterson	Lux Populi SA de CV	Lux Populi SA de CV	O	G
Chip Purchase	Jones Hall	Foundation for Jones Hall	P	U
Jack Schmidt	Special Lighting Solutions	Ballantyne of Omaha, Inc.	P	MP
Charles I. Swift	Graham, Swift & Company, LLC	Graham, Swift & Company, LLC	P	G
John Tedesco	The Phoebus Company, Inc.	The Phoebus Company, Inc.	O	MP
Stephen Vanciel	Stephen Vanciel	Stephen Vanciel	O	U
R. Duane Wilson	George C. Izenour Associates	Amer. Society of Theatre Consultants	P	G

Key to Voting Status and Interest Categories:

Voting Status		Interest Category	
P	Principal voting member	CP	Custom-market Producer
A	Alternate voting member	MP	Mass-market Producer
I	Individual voting member	DE	DEsigner
O	Observer non-voting member	DR	Dealer/Rental company
		U	User
		G	General interest