

**Minutes**  
**Followspot Positions Working Group**  
Thursday, 16 January 2020  
Wyndham Garden Anaheim  
Anaheim, CA

**Presiding working group leader:** Steve Vanciel, IATSE Local 631

**Recording secretaries:** Richard Nix & Karl Ruling; ESTA

**Members attending:**

Robert Haycock; UC Berkeley; I; G  
Richard J. Nix; Richard J. Nix; I; G  
Christopher B. Tilton; About the Stage, LLC; P; DE  
Stephen Vanciel; IATSE Local 631; P; U  
R. Duane Wilson; Amer. Society of Theatre Consultants; P; DE

**Visitor:** Jennifer Estremera; IATSE Local 16

**1 Opening Remarks**

Steve Vanciel called the meeting to order a 09:07. He welcomed everyone to the meeting, and noted the chilly California weather.

**2 Patent and anti-trust statements**

**2.1 Reading of the anti-trust statement**

Steve Vanciel read the following statement aloud to the assembly:

*ESTA and its members take seriously their obligation to comply with all applicable antitrust laws. Therefore, during this meeting and during all ESTA events, all discussions will be limited to those subjects that are permitted by the antitrust laws. All members should refrain from any discussion or mention of competitively sensitive subjects such as the current or future prices charged for any member product or services, current or future marketing plans or strategies, and current or future costs, including employee salaries. There also must be no agreement on the suppliers or customers that members will or will not do business with or the markets in which members will conduct business.*

*Violations of the antitrust laws can have serious consequences. If you have any questions or concerns about anything that is discussed at an ESTA meeting, please bring your concern to ESTA management. An easy to read pamphlet describing the antitrust laws is available from the ESTA staff.*

The easy-to-read pamphlet was held up by Karl Ruling in front of the WebEx camera so people in the room and on-line could see it was available.

**2.2 Reading of the call for patents**

Steve Vanciel read the following statement aloud to the assembly:

*ESTA intends not to publish any standard that contains protected intellectual property, unless that information can be licensed by anyone for a reasonable fee. ESTA uses a process of open patent and copyright disclosures to implement its intent. ESTA does not conduct patent or copyright searches and does not warrant that its standards contain no protected intellectual property.*

*In keeping with the open disclosures policy, I ask if anyone present wishes to notify this working group of the existence of a patent, patent application, copyright, or other protected intellectual property that might protect material in a standard being developed by this working group. You need not be the holder of the patent or copyright to notify this working group of its existence.*

No protected intellectual property was revealed.

### 3 Attendance and Membership

#### 3.1 Requirements for membership

Steve Vanciel read the following statement aloud to the assembly:

*Membership is open to all parties who are affected by the work of the group; membership in ESTA is not a requirement, but there is a \$100/person/year participation fee to help fund the costs of running the Technical Standards Program. Voting members are required to attend meetings and vote on letter ballots. Any principal member and alternate that both miss three consecutive meetings or letter ballots will have their membership status changed to observer. This action will be taken at the beginning of the first meeting after such inaction and will be recorded in the minutes of that meeting.*

#### 3.2 Introduction of attendees and taking attendance.

#### 3.3 Determination of a quorum

*[At the beginning of the meeting, there were 9 voting members: a quorum is 3, a supermajority is 5.]*

There were five voters present. Steve Vanciel said these were enough to pass a motion needing a supermajority vote.

#### 3.4 Processing of new membership and status change requests

None

#### 3.5 Changes to observer status due to lack of attendance

None.

##### 3.5.1 Automatic status changes

*The following automatic status changes have occurred since the last meeting:*

Jack Gallagher, removed from WG (no longer works at R&M Material Handling/Stagemaker)

#### 3.6 Consensus body

The table below shows the full consensus voting body during the meeting

Name	Representing	Status	Int Cat
Chris Tilton	About the Stage LLC	P	DE
R. Duane Wilson	Amer. Society of Theatre Consultants	P	DE
Edwin S. Kramer	I.A.T.S.E. Local 1	P	U
Stephen Vanciel	IATSE Local 631	P	U
Richard Logothetis	Lycian Stage Lighting	P	MP
Richard J. Nix	Richard J. Nix	I	G
Jules Lauve	Theatre Projects Consultants	P	DE
Jerry Gorrell	Theatre Safety Programs	P	U
Robert Haycock	UC Berkeley	I	G
<b>Total possible votes:</b>		<b>9</b>	
Total by interest category	Custom market producer	0	CP
	Designer	3	DE
	Dealer or Rental company	0	DR

	General Interest	2	G
	Mass market producer	1	MP
	User	3	U

**Voting status:** P = Principal voter, A = Alternate voter, I = Individual voter

#### 4 Approval of the minutes from the last meeting

[See *FPmin10-2019\_DRAFT.pdf*]

Richard Nix moved to approve the minutes as written. The motion was seconded and then approved unanimously.

#### 5 Approval of agenda

Robert Haycock moved. Seconded. Unanimous voice vote.

#### 6 Old Business

##### 6.1 ANSI E1.28-2011 (R2016), *Guidance on planning followspot positions in places of public assembly* (Reaffirm, Revise, or Withdrawal by 1 July 2021)

No news or action now. Possible action next year, said Steve Vanciel.

##### 6.2 BSR E1.66, *Safety Standard for Followspot Positions Erected for Short-term Use in Entertainment Venues*

[See *BSR\_E1-66-20xx\_PR1 CmmntSmmry.pdf*]

The first public review ended on 25 December 2019. There were no comments, Steve Vanciel reported.

Richard Nix moved that BSR E1.66 be accepted as an American National Standard. The motion was seconded. The question shall be decided by letter ballot.

There was a brief discussion of the letter ballot process and an opportunity was offered for people to comment on the standard, to suggest any improvements, now. Nix said he thought it was ready go. If he didn't, he would not have made the motion.

#### 7 New business

#### 8 Other business and announcements

##### 8.1 Above & Beyond Awards

Attendees were reminded that The Above & Beyond Awards may be found at [http://tsp.esta.org/tsp/news/award\\_recipients.html](http://tsp.esta.org/tsp/news/award_recipients.html). The nomination site is open year round, and the award is designed for members to highlight the work of their peers. The deadline for nominations is November 1.

#### 9 Schedule for future meetings

Attendees were reminded that the full and current meeting schedule may be found at <http://www.esta.org/ESTA/meetings.php>. The page has a "Reserve a Hotel Room" link to reserve a hotel room through ESTA, if that can be done. (For some meeting cycles, it can't.)

##### 9.1 Spring 2020 meetings (USITT, Houston, TX)

The Spring 2020 meetings will be held in conjunction with the USITT conference in Houston, TX, from 01-04 April 2020. The FPWG meeting is tentatively scheduled for Friday 03 April 2020, at the Marriott Marquis Hotel, from 19:00-23:00 CST.

There was a brief discussion of the need to meet, and what we might do if E1.66 is accepted. Karl Ruling noted that we should know the letter ballot results within 30 days. Chris Tilton suggested that either Houston (USITT

meeting) or New York City (NATEAC) might be good opportunities to discuss planning for E1.28 (due for reaffirmation, revision, or withdrawal by 1 July 2021).

### **9.2 Summer 2020 meetings (NATEAC, NYC)**

The Summer 2020 meetings will be held in conjunction with the NATEAC event in New York City, 19-20 July 2020. The complete schedule has not yet been confirmed.

### **10 Adjournment**

Having reached the end of the agenda, and there being no further business to conduct, Steve Vanciel declared the meeting adjourned at 09:22.

Followspot Positions Working Group members as of 27 January 2020

Delegate	Representing	Voting status	Int. cat.
Justin Bennett	University of the Incarnate Word	O	U
Mike Garl	Mike Garl Consulting LLC	exf	
Jerry Gorrell	Theatre Safety Programs	P	U
Erin Grabe	ESTA	exf	G
Robert Haycock	UC Berkeley	I	G
Curtis Kasefang	Theatre Consultants Collaborative, LLC	O	CP
Edwin S. Kramer	I.A.T.S.E. Local 1	P	U
Kyle Kusmer	Steven Schaefer Associates, Inc	O	G
Jules Lauve	Theatre Projects Consultants, Inc.	P	DE
Richard Logothetis	Lycian Stage Lighting	P	MP
Richard J. Nix	Richard J. Nix	I	G
Richard J. Nix	ESTA	exf	G
Karl G. Ruling	ESTA	exf	G
Ford Sellers	Chauvet Lighting	O	MP
Christopher B. Tilton	About the Stage, LLC	P	DE
Stephen Vanciel	IATSE Local 631	P	U
R. Duane Wilson	Amer. Society of Theatre Consultants	P	DE
Jeong Sik Yoo	Ghost LX	O	DE

CP = Custom-market Producer

MP = Mass-market Producer

P = Principal voter

DE = DEsigner

U = User

A = Alternate voter

DR = Dealer or Rental company

I = Individual voter

G = General interest

O = Observer

