

Minutes
Event Safety Working Group
Saturday, 27 January 2024
Wyndham Anaheim

Chairperson:

Donald Cooper; Event Safety Alliance; P; G

Recording secretaries:

Erin Grabe, Karl Ruling, and Richard Nix (ESTA)

Attendees:

Steven A. Adelman; Adelman Law Group, PLLC; P; G
Jane Harrington, ARM; The Hartford Group; P; INS
Mike Aug; Chicken Scratch LLC; O; EVP
Alyzander Bear; Insomniac; P; EVP
Bob Berlin; Phoenix (city of), Parks and Recreation Department; O; EVP
Doug Bruce; Doug Bruce Productions, LLC; P; DE
Christian A. Buschhoff; xEMP extra Entertainment Media Publishing oHG; O; G
Ethan W Gilson; Entertainment Rigging Services, LLC; P; DE
Joe Golden; Gallagher Staging & Productions; P; DE
Jerry Gorrell; Theatre Safety Programs; P; G
Jochen Habsch; Jochen Habsch; I; EW
Robert Haycock; Robert Haycock; I; EW
Danielle Hernandez; Furman University; P; G
Dominic Housiaux; Lankey & Limey, LTD; P; EVP
Neil Huff; Taylor & Taylor Insurance Brokers; P; INS
Bryan Huneycutt; Halo Solutions; P; EVP
Janine Ashley Oblak; CITT/ICTS; P; G
Jeffrey M. Reder; Clark-Reder Engineering, Inc.; O; DE
Tami Richter; SXSW, LLC; P; EVP
Ira L. Rosen; Ira L Rosen, LLC; O; G
Chris Schmidt; Freeman Companies; P; DR
Whitney Schoenfeld; City of Raleigh, Office of Special Events; O; G
Janet Sellery; Event Safety Alliance Canada; P; G
Sunny Shergill; Clayton Valley Charter High School; P; EVP
Eric Silzer; Reed Rigging, Inc.; A; DR
Keith Sklar; Actors' Equity Association; P; PA
Patrick Stewart; Patrick Stewart; O; EW
Stephen Vanciel; Stephen Vanciel; I; DE
Mike Weston; Encore Global; A; EVP
Nathan Wilkinson; Actors' Equity Association; A; PA
Allen Winzler; Entertainment and Rigging Engineering; P; DE
Tyler Wise; Visional; P; EVP

Visitors:

Elmer Veith; Reliable Design Services
Wayne Cordts

1 Opening Remarks

2 Patent and anti-trust statements

2.1 Reading of the anti-trust statement

Don Cooper read the following statement aloud to the assembly:

ESTA and its members take seriously their obligation to comply with all applicable antitrust laws. Therefore, during this meeting and during all ESTA events, all discussions will be limited to those subjects that are permitted by the antitrust laws. All members should refrain from any discussion or mention of competitively sensitive subjects such as the current or future prices charged for any member product or services, current or future marketing plans or strategies, and current or future costs, including employee salaries. There also must be no agreement on the suppliers or customers that members will or will not do business with or the markets in which members will conduct business.

Violations of the antitrust laws can have serious consequences. If you have any questions or concerns about anything that is discussed at an ESTA meeting, please bring your concern to ESTA management. An easy to read pamphlet describing the antitrust laws is available from the ESTA staff.

Richard Nix held the pamphlet aloft for all to see.

2.2 Reading of the call for patents

Don Cooper read the following statement aloud to the assembly:

ESTA intends not to publish any standard that contains protected intellectual property, unless that information can be licensed by anyone for a reasonable fee. ESTA uses a process of open patent and copyright disclosures to implement its intent. ESTA does not conduct patent or copyright searches and does not warrant that its standards contain no protected intellectual property.

In keeping with the open disclosures policy, I ask if anyone present wishes to notify this working group of the existence of a patent, patent application, copyright, or other protected intellectual property that might protect material in a standard being developed by this working group. You need not be the holder of the patent or copyright to notify this working group of its existence.

Nothing was revealed.

3 Attendance and Membership

3.1 Requirements for membership

Don Cooper read the following statement aloud to the assembly:

Membership is open to all parties who are affected by the work of the group; membership in ESTA is not a requirement, but there is a \$100/person/year participation fee to help fund the costs of running the Technical Standards Program. New applications shall not be processed until the participation fee has been paid. Voting members are required to attend meetings and vote on letter ballots. Any principal member and alternate that both miss three consecutive meetings or that miss three consecutive letter ballots will have their membership status changed to observer. This action will be taken at the beginning of the first meeting after such inaction and will be recorded in the minutes of that meeting.

Richard reminded everyone that the renewals had been sent, please look for them and act quickly. If you haven't seen them please look for them. If you have seen them but haven't yet paid, please act quickly. If you have looked for them but can't find them please reply quickly to have the link resent. Failure to pay will result in loss of participation privileges.

3.2 Determination of a quorum

There are now 35 voting members, so a quorum is 13; a supermajority is 19.

3.3 Processing of new membership and status change requests

As of today's meeting, the following applications and change requests have been received:

*Whitney Schoenfeld; City of Raleigh, Office of Special Events; O; G (new application)
Jon (JC) Corbishley; The Event Safety Alliance Australia; O; DE (new application)
Jeff Reder; Clark-Reder Engineering; P; DE (Status change request from Observer)*

Joe Golden moved to accept the applications and change requests. The motion was seconded and carried without objection or abstentions.

3.4 Changes to observer status

3.4.1 Changes due to attendance

The following voting members have missed two consecutive meetings. Their voting status will be changed to that of Observer if they are not present at today's meeting.

*Daniel Swalec; Daniel Swalec
Danielle Hernandez; Furman University
Sanford P. Gilzow; Shur-Rig LLC
Robert Peterson; Shur-Rig LLC*

~~Tami Richter; SXS, LLC~~

Neither Sandy Gilzow, Robert Peterson, nor Daniel Swalec were present, so their status was changed as noted. Voting privileges can be easily restored, upon request of the representing participant, at the next meeting they attend.

3.4.2 Missed letter ballot notice

The following voters have missed two consecutive letter ballots. Their voting status will be changed to that of Observer if the next letter ballot is missed.

Ethan W Gilson; DE; Entertainment Rigging Services, LLC
Robert Haycock; EW; Robert Haycock
Marco Robles; EW; I.A.T.S.E. Local 80
Tami Richter; EVP; SXS, LLC

3.5 Automatic status changes

The following automatic status changes have occurred since the last meeting:

~~Janine Jordan; (email bounces)~~
Monique Corbeil (no longer with CITT)

Janine Jordan was present, and provided a working email address for participation.

3.6 Consensus body

The consensus voting body table has been updated to reflect actions occurring at this meeting:

Name	Representing	Status	Int Cat
Keith Sklar	Actors' Equity Association	P	PA
Nathan Wilkinson	Actors' Equity Association	A	PA
Steven A. Adelman	Adelman Law Group, PLLC	P	G
Janine Ashley Oblak	CITT/ICTS	P	G
Sunny Shergill	Clayton Valley Charter High School	P	EVP
Jeff Reder	Clark-Reder Engineering	P	DE
Doug Bruce	Doug Bruce Productions, LLC	P	DE
Don Earl	Earl Girls, Inc.	P	DR
Janine Jordan	Electronic Music Alliance	P	G
Tim Salamon	Encore Global	P	EVP
Mike Weston	Encore Global	A	EVP
Allen Winzler	Entertainment and Rigging Engineering	P	DE
Ethan W Gilson	Entertainment Rigging Services, LLC	P	DE
Donald Cooper	Event Safety Alliance	P	G
Janet Sellery	Event Safety Alliance Canada	P	G
Chris Schmidt	Freeman Companies	P	DR
Danielle Hernandez	Furman University	P	G
Joe Golden	Gallagher Staging & Productions	P	DE
Jochen Habsch	Jochen Habsch	I	EW
Bryan Huneycutt	Halo Solutions	P	EVP
Robert Haycock	Robert Haycock	I	EW
Alyxander Bear	Insomniac	P	EVP
Dominic Housiaux	Lankey & Limey, LTD	P	EVP
Manny Marquez	Nightlife Security Consultants, LLC	P	G
Richard J. Nix	Richard J. Nix	I	G
Bennett Brian	Reed Rigging Inc.	P	DR
Eric Silzer	Reed Rigging Inc.	A	DR
Stewart Stephens	S2 Technologies	P	DE

Daniel Ayers	StageRight Services LLC	P	DE
Tami Richter	SXSW, LLC	P	EVP
Neil Huff	Taylor & Taylor Insurance Brokers	P	INS
Jane Harrington	The Hartford Group	P	INS
Jerry Gorrell	Theatre Safety Programs	P	G
Randell Greenlee	VPLT	P	G
Stephen Vanciel	Stephen Vanciel	I	DE
Tyler Wise	Visional	P	EVP
Erin Grabe	Yvonne's Dance Academy	P	DE
Total possible votes:			33
Votes by interest category:	Designer (DE)	8	
	Dealer or rental company (DR)	3	
	Equipment provider (EQP)	0	
	Event producer (EVP)	7	
	Event Worker (EW)	2	
	General interest (G)	10	
	Insurance company (INS)	2	
	Performing artist (PA)	1	

Voting status key: P = Principal voter, A = Alternate voter, I = Individual voter

4 Approval of the minutes from the last meeting

[See *ESMin10-2023r1_DRAFT.pdf*]

Steve Vanciel moved to approve the minutes. The motion was seconded. Erin Grabe said she was present, but is not so noted in the draft minutes. The minutes will be revised before publication. The motion carried without further discussion or abstention.

5 Approval of agenda

Don Cooper asked to move the ES1.5 agenda item further down the list, after all of the other task group reports.

Erin Grabe moved to approve the agenda as revised. The motion was seconded and carried without objection or abstention.

6 Old Business

6.1 Task Group reports

Don Cooper reminded people that the documents need to be read by working group members—even if these members are not subject matter experts. They should read it to see if it makes sense, if it seems adequate, if there are errors and omissions.

6.1.1 BSR ES1.2 – 202x, Event Safety – Planning and Management (Bear/Aug)

Alyxzander Bear (co-leader), Mike Aug (co-leader), Janine Jordan, Keven Pew, Dan Louis, Bruno Marx, Joe Golden, Dominic Housiaux, Brent Armstrong, Clair Wright, Don Cooper, Richard Nix.

[See *BSR ES1.2_PR2 CmmntResols_Draft.pdf* and *red line PMI_ES1.2_DRAFT5_30NOV2023_sent to WG.pdf*]

The task group has submitted draft PR2 comment resolutions and a draft standard revision, for working group consideration.

Neil Huff moved to approve the comment resolutions. The motion was seconded. There was discussion.

Janet Sellery had comments about the resolution to 4.2.11. She wasn't comfortable with it, but there was no motion or action.

For the comment resolution 60, change 4.5.8.1 to "show pause or show stop" (fourth to last bullet point).

There was discussion about ramifications of mandatory requirements versus recommendations, and having a basis for mandatory requirements when they are established. Lock-out-tag-out was discussed. Steve Adelman objected to having mandatory requirements that are beyond common practice. He said that we shouldn't do that because it will make standards that are hard to comply with. Others argued that we need to push the industry forward; if people are already doing all that we think needs to be done, we don't need to write a standard.

Lock-out tag out was changed to hazardous energy.

Comment resolution 48: change to reject 3rd and 4th bullet point in comment resolution

Comment 30 resolution was changed to remove putting mandatory language into the informative annex.

After discussion the motion was amended to approve the resolutions as revised at this meeting. The motion was seconded. Jerry Gorrell objected. The motion carried without abstentions.

Richard Nix noted that the person making the PR comments was present, is a voting member of the consensus body, and voted to accept the resolutions to his comments. He acknowledged the Appeals process.

Dominic Housiaux moved to send the revised draft, as revised as a result of this meeting's discussions, to another public review. The motion was seconded and carried without objection or abstention, with instructions for staff to make a final pass to correct any non-substantive errors possibly overlooked.

6.1.2 ANSI ES1.4 – 2021, Event Safety – Event Fire Safety Requirements (Revise, reaffirm or withdraw before 08 October 2026)

No report or action required.

6.1.3 BSR ES1.6 – 202x, Communications (Hernandez)

Danielle Hernandez (Co-leader) Alyxzander Bear, Dominic Housiaux, Richard Nix, Don Cooper, Janet Sellery (Co-leader), Claire Wright, Tami Richter, Janine Jordan, and Doug Bruce.

Any news or action?

Danielle Hernandez reported; she will send the doc for distribution to the rest of the group.

6.1.4 ANSI ES1.7 – 2021, Event Safety – Weather Preparedness (Reaffirm, revise or withdraw before 08 March 2026)

No action. It's now referenced by both the International Fire Code and the International Building Code.

6.1.5 BSR ES1.8 – 202x, Venue and site design (Bear)

Alyxzander Bear (Leader), Kevin Pew, Dan Louis, Frank Baird, Mike Aug, Bruno Marx, Joe Golden, Dominic Housiaux, Richard Nix, Don Cooper, and Doug Bruce

No report.

6.1.7 ANSI ES1.9 - 2020, Crowd Management (Reaffirm, revise or withdraw before 06 July 2025)

No report or action required.

6.1.7 BSR ES1.17 - 202x, Electrical safety and lighting (Haycock, Housiaux)

Dominic Housiaux (Co-leader), Robert Haycock (Co-leader), Don Earl, George Long, Tim Hansen, Steve Vanciel, Eddie Kramer, Joe Golden, Richard Nix, Don Cooper, Daniel Ayers, Danielle Hernandez

No public review comments were received.

Dominic Housiaux moved to approve as ANS. The motion was seconded. A letter ballot will be issued.

6.1.8 ANSI ES1.18 – 2022, Event Safety – Rigging (Reaffirm, revise or withdraw by 20 December 2027)

No report or action required.

6.1.9 ANSI ES1.19 - 2020, Safety Requirements for Special Event Structures (Reaffirm, revise or withdraw before 02 June 2025)

No report or action required.

6.1.10 ANSI ES1.40 – 2023, Event Safety – Event Security
(reaffirm, revise, or withdraw by 18 September 2028)

No report or action required.

6.1.11 BSR ES1.41 – Drones
It's hovering on the agenda.

No report or action required.

6.1.12 BSR ES1.42, Event Safety -- Parade Safety
Steve Adelman (task group leader).

FROM THE DRAFT July meeting minutes:

Don Cooper appointed Steve Adelman as the task group leader, and asked him to send a list of people he thinks would participate.

Any other news or action?

Steve Adelman reported. The group has been meeting and they are making progress.

Richard Nix reiterated the agenda item note: There is no task group, because no task group has been appointed. Erin Grabe noted that Steve Adelman confirmed the group has been meeting regularly. Richard Nix said we must have signed applications from all task group members, and they must be appointed. He said Steve Adelman has done a wonderful job of pointing out the procedural requirements to his interested participants, but very few have followed through. Steve Adelman asked what else could be done. It may be necessary to disallow their participation until the forms have been returned.

6.1.13 BSR ES1.43, Event Safety - Material Handling
Mike Weston and Dominic Housiaux (task group leaders)

Any news or action?

Mike Weston reported. They meet regularly and aspire to have something to the working group by the summer meetings.

6.1.14 BSR ES1.5 - 202x, Medical Preparedness

Dominic Housiaux (co-leader), Robert Haycock (co-leader), Sandy Gilzow, Neil Huff, Dan Ayers, Don Cooper, Christian Buschhoff, Marco Robles, *Janine Jordan*, and Jochen Habsch.

[See TSC_Guidance_ES1.5.pdf]

The TSC letter ballot motion to approve as an American National Standard failed. The TSC has provided general guidance and recommendations.

Don Cooper suggested that the working group go through the current draft to address as much of the TSC's concerns as possible. The most recently circulated document was opened for real-time revision. Changes were made. Erin Grabe moved to accept the revisions made during this meeting, and send the document back to the task group for another round of revisions. The motion was seconded. To facilitate, Don Cooper asked for everyone having feedback to send their comments directly to Richard Nix for incorporation into today's working draft. Once they have been incorporated, they'll be distributed to the Working Group for a 2-week review period. The motion carried without objection or abstention.

7 New business

8 Other business and announcements

8.1 Above & Beyond Awards

Attendees were reminded that information about the Above & Beyond Awards may be found at http://tsp.esta.org/tsp/news/award_recipients.html. The nomination site is open year round, and the award is designed for members to highlight the work of their peers. The deadline for nominations is 01 November 2023.

9 Schedule for future meetings

The meeting schedule may be found at <http://www.esta.org/ESTA/meetings.php> or at esta.org/meetings.

The Spring meetings will be held in conjunction with USITT in Seattle, WA. During the week of 18 March 2024. The Summer meetings will be co-located with NATEAC in Brooklyn, NY during the week of 08 July 2024. The Fall 2024 meetings will probably be back in Westlake.

10 Adjournment

Don Cooper thanked everyone and adjourned at 17:26.