

Minutes
Technical Standards Council
Wednesday, 20 November 2013
The Las Vegas Hotel
Las Vegas, NV

Chairman: Mike Garl; Mike Garl Consulting LLC; P

Recording secretaries: Erin Grabe; PLASA
Karl G. Ruling; PLASA

Members attending:

Jules Lauve ; Amer. Society of Theatre Consultants; P
Matthew Antonucci; Contract Services Administration Trust Fund; P
Larry Schoeneman; DesignLab Chicago, Inc.; P
Steve Terry; Electronic Theatre Controls, Inc.; P
A. Scott Hoyt; Heartland Scenic Studio; exf
Alan M. Rowe; IATSE Crafts Advancement Program ; P
Eddie Raymond; IATSE Local 16 (PLASA NA Chairman); P
Ken Vannice; Ken Vannice LLC; P
Mike Wood; Mike Wood Consulting LLC; P
Mitch Hefter; Mitch Hefter; P
Matthew Griffiths; PLASA EU; exf
Lori Rubinstein; PLASA NA; exf
Bill Sapsis; Sapsis Rigging, Inc.; P
Louis Bradfield; USITT; A
Jerry Gorrell; USITT; P
David E. Miller; Walt Disney Company; A
Fred Kosiewski; Walt Disney Company; P

Visitors:

Joe Finnegan; ProSight Specialty Insurance
Kevin Topper; ProSight Specialty Insurance
Roger Lattin; IATSE Local 728
Michael Lay; Philips
William Greeley; InCord
Paul Beasley; Walt Disney Imagineering

1 Opening remarks

Mike Garl called the meeting to order at 13:04. He thanked everyone for taking time out of their busy schedules, setting up booths, et cetera, to be in attendance.

2 Attendance and membership

2.1 Taking attendance

A green sign-in sheet was passed around the room.

2.2 Welcome to visitors

Mike Garl specially thanked the visitors for their time.

2.3 Introductions

Self-introductions went clockwise around the room.

2.4 Consensus body

The full consensus body of the group at the time of this meeting, including those not present, was:

Name	Representing	Voting Status
Jules Lauve	Amer. Society of Theatre Consultants	P
Eugene Leitermann	Amer. Society of Theatre Consultants	A
Kimberly Corbett Oates	Amer. Society of Theatre Consultants	A
Matthew Antonucci	Contract Services Administration Trust Fund	P
Larry Schoeneman	DesignLab Chicago, Inc.	P
Steve Terry	Electronic Theatre Controls, Inc.	P
Edwin S. Kramer	I.A.T.S.E. Local 1	P
Alan M. Rowe	IATSE Crafts Advancement Program	P
Eddie Raymond	IATSE Local 16 (PLASA NA Chairman)	P
Ken Vannice	Ken Vannice LLC	P
Mike Garl	Mike Garl Consulting LLC	P
Mike Wood	Mike Wood Consulting LLC	P
Mitch Hefter	Mitch Hefter	P
Bill Sapsis	Sapsis Rigging, Inc.	P
Jerry Gorrell	USITT	P
Louis Bradfield	USITT	A
Fred Kosiewski	Walt Disney Company	P
David E. Miller	Walt Disney Company	A

	Total
Total votes possible	14

3 Approval of minutes from the previous meeting

See *TSCmin08-2013.pdf*

Steve Terry moved to approve the draft minutes. The motion was seconded and approved, with no objections, by voice vote.

4 Call for patents, to be read aloud to the assembly

The following statement was read aloud to the assembly by Mike Garl:

PLASA intends not to publish any standard that contains protected intellectual property, unless that information can be licensed by anyone for a reasonable fee. PLASA uses a process of open patent and copyright disclosures to implement its intent. PLASA does not conduct patent or copyright searches and does not warrant that its standards contain no protected intellectual property.

In keeping with the open disclosures policy, I ask if anyone present wishes to notify the Technical Standards Council of the existence of a patent or copyright or other intellectual property that might protect material in a standard being developed by a working group. You need not be the holder of the patent or copyright to notify the Technical Standards Council of its existence.

Nothing was reported.

5 Anti-trust statement, to be read aloud to the assembly

The following statement was read aloud to the assembly by Mike Garl:

The PLASA Board of Directors and the leadership of this Technical Standards Council will reject or nullify any actions that unlawfully restrain trade. Anyone who feels that such an action is being or has been taken is requested to bring that matter to the attention of the chair immediately. Anyone who feels that actions in restraint of trade have been taken and not properly annulled is requested to notify the PLASA Chair immediately.

PLASA legal counsel has informed us that violations of the anti-trust laws can have serious consequences. Individuals engaged in certain unlawful conduct can be found criminally liable. An individual convicted of a criminal violation of the Sherman Act may be fined as much as \$1,000,000 and imprisoned for up to ten years. An easy to read pamphlet describing restraint of trade issues is available from the Technical Standards Manager.

Nothing was reported.

6 Approval of agenda

An item concerning ASHRAE is added under *New business*. An item concerning the interntional code of rigging practice is added under *Other business*.

Bill Sapsis moved to accept the modified agenda. The motion is seconded and unanimously approved with a show of hands.

7 Presentation by ProSight Specialty Insurance

Joe Finnegan, President Film and Live Media, and Kevin Topper, Vice President of Entertainment Programs, addressed the group.

Joe Finnegan gave the brief history of ProSight. A PowerPoint slide handout was distributed to aid the group in following along. ProSight and PLASA's collaborations were highlighted, particularly with regard to how ProSight helped make PLASA's standards free for everyone to download, as well as the new insurance and risk management handbook being released at LDI. The presentation concluded with a remark that ProSight is impressed by PLASA's work to make the industry safer.

Steve Terry added a plea to Technical Standards Council members that they make ProSight Specialty Insurance known to their respective company's insurance buyers. Steve Terry reminded the group that the subsidy ProSight offers the Technical Standards Program will not continue if ProSight has no benefit from the relationship.

Mike Garl thanked the ProSight representatives on behalf of the TSC. The TSC is grateful for the support in getting our word and work out to the industry.

8 Old business and standing reports

8.1 Financial reports

8.1.1 Treasurer's report

Scott Hoyt reported. He noted that the projected budget is not quite yet complete without the crucial ProSight subsidy.

The group discussed the need to help ProSight, so that ProSight helps us. Bill Sapsis reported that his company recently switched from Traveler's to ProSight. He found that it was comparable in cost, but that the coverage was broader—elimating holes that he hadn't known existed in his previous policy.

The discussion of the projected budget continued. Steve Terry questioned the wisdom of showing a draft 2014 budget that doubles the projected deficit. Matthew Griffiths agreed that the deficit is not sustainable, but noted that this is just a draft document, awaiting finalization.

8.1.2 Status of contributions and pledges

Lori Rubinstein reported on the Investors in Innovation relaunch, with a breakdown of the new tiers.

Lori Rubinstein reported that the USITT contribution has been restored after being in jeopardy. She noted that PLASA is now required to ask for the grant in writing each year, which is no problem. \$13,500 is their regular contribution.

Some long-time contributors did not come back this year, reported Lori Rubinstein. She noted that the contributors left before the ProSight sponsorship was announced, so that could not have been the cause.

8.1.3 Accounting of TSP documents sold

Mike Wood reported that a milestone 17,000 downloads since April. Mike Lay asked for some metrics on who has downloaded the documents. Mike Wood said he would compile that data.

8.2 Old Business

8.2.1 TSM's report

8.2.1.1 Report on status of documents: ones in process, ones stable, ones needing action or of concern

Karl Ruling reported that the Stage Lifts Working Group has resumed meeting.

8.2.1.2 Working group documents for possible action by the TSC

None for action by this group at this time.

8.2.2 TSP Marketing and outreach

Lori Rubinstein shared the new brochure and asked for more pictures and project details that PLASA may use for advertising standards and the Technical Standards Program.

8.2.2.1 Outreach to AHJs

Lori Rubinstein reported on the recent Chubb Insurance presentation, but otherwise reported no new AHJ outreach.

8.2.2.2 Making the TSP be more international

From the draft August 2013 minutes:

David Miller said that by LDI the task group will have a completed list of possible solutions with prices.

Update and action.

Erin Grabe noted that the document was distributed after the two-week deadline, thus cutting the time people had to review the report. She asked if there were any objections to acting on the document due to the lack of review time. There were no objections.

Erin Grabe reported that a lot of services were researched. Items 6, 7, & 8 were noted as changed from the interim report. The task group chose to eliminate the high-cost and no-cost options and sees Click Meeting as a stand-out among the services remaining and is the task group's recommendation. There is a discount for non-profit organizations and for a year subscription. It was noted that there is no more than a year commitment; we could switch to another service if Click Meeting does not meet our needs.

Further discussion of the difficulties and experiences people have had with teleconferencing ensued.

The consensus of this group is to begin this initiative by:

- Starting with the CPWG and the Texas meetings in January
- Invite one voting member for the overseas companies to participate
- Use audio and document sharing only, no video at first
- Put together and distribute a set of rules and videoconferencing etiquette
- Develop a procedure for dealing with technical issues/lost connection with distant participants
- Ask a PLASA member (Riverview Systems Group, Inc.) for help with supplying hardware

The task group is planning a dress rehearsal for January, with Ron Bonner as the test subject on the other end. Dependent upon the outcome, we will schedule an "opening night" for the July meetings.

8.2.3 Review of action items from last meeting not covered above

There were no additional items to cover under this heading.

9 New business

10 Optional Reports

10.1 Optional reports by working and task group leaders on active projects

10.1.1 Control Protocols

Mike Lay offered no report because the working group has not met since the last TSC meeting.

10.1.2 Electrical Power

Mitch Hefter reported that the group will have a new project to consider at the upcoming meeting..

10.1.3 Floors

Jerry Gorrell noted that the group has a slimmed down version of the E1.46 draft to consider at the upcoming meeting.

10.1.4 Fog and Smoke

Larry Schoeneman reported that the working group held a brief and collegial meeting. He noted the group's consensus to begin reaffirmation procedures on several standards.

10.1.5 Followspot Position

Karl Ruling reported that the group will meet in conjunction with USITT 2014..

10.1.6 Photometrics

Jerry Gorrell reported that comments were received on the latest draft after the public review period ended. He noted that the group will consider them and a possible new project at the upcoming meeting..

10.1.7 Rigging

Bill Sapsis noted that the group will be considering a possible new project at the next meeting, tonight.

Mike Garl reported on the CWA 15902 progress toward an becoming an EN standard. He noted that E1.2 content is contained in the standard.

10.1.8 Stage Lifts

Karl Ruling reported that the SLWG has resumed meeting regularly and is continuing work.

10.2 Reports of affiliated organizations and PLASA EU

There were no briefings under this heading.

10.2.1 ASTC

From the draft August 2013 minutes:

[Jules Lauve] noted that September 21 and 22 in Miami are the next ASTC meetings. They will look at the New World Center there.

Jules Lauve reported that there are no items of interest from the ASTC for this group at this time. He mentioned the possible concern with subject matter that is outside the approved scope for E1.46 being in the Floors Working Group BSR E1.46 draft. Jerry Gorrell said that the content may have already been removed by the group.

10.2.2 NFPA

Jerry Gorrell reported that NFPA 80 requires certified technicians to work on fire safety curtains. He also noted the removal of fusible links to trigger a fire curtain.

10.2.2.1 SPE-AAA

Nothing at this time.

10.2.2.2 SAF-AXM

Nothing at this time.

10.2.3 PLASA EU

Matthew Griffiths noted that there are no more items other than the CWA as previously reported.

10.2.4 USITT

Agenda item covered in item 8.1.2.

11 Other business

11.1 Rigging International Code of Practice

Lori Rubinstein described the effort. She added that the group's goal is to have a draft document in time for the PLASA Rigging Conference next year.

11.2 HVAC

Karl Ruling reported that he has a meeting scheduled for Friday at the PLASA booth with Steven Rust (Theatre Projects Consultants) to discuss an HVAC issue and perhaps a project with ASHRAE.

11.3 Volunteer recognition award

Mike Lay reported that this award is being created for the volunteers who work harder and go above and beyond the average volunteer.

11.4 Richard Cadena request

See *CadenaRequestsPermissionToPublish.txt*

Steve Terry moved that we deny the request to reproduce part of the standard. The motion was seconded. There was discussion and the motion failed with a show of hands vote.

Steve Terry moved that we allow the request with the provision that:

1. The entire annex be reproduced with the notes
2. That the standard and the edition be referenced.
3. That we have the right to review and to give final approval of the usage of the excerpted material from the standard.

The revised motion was seconded and approved by a show of hands.

12 Schedule for future meetings

Mike Garl announced that the next meeting is scheduled for Monday, January 20 from 09:00 -13:00 at the D/FW Marriott Solana in Westlake, TX.

13 Adjournment

Larry Schoeneman moved to adjourn. The motion was seconded. Hearing no objections, Mike Garl declared the meeting adjourned at 16:11.

Name	Company	Representing	Voting Status
Matthew Antonucci	Contract Services Administration Trust Fund	Contract Services Administration Trust Fund	P
Ron Bonner	PLASA Technical Resources Office	PLASA EU	O
Harry Box	PLASA Production Equipment Rental Group	PLASA Production Equipment Rental Group	O
Louis Bradfield	Louis Bradfield	USITT	A
Mark Engel	Rosco Laboratories	Rosco Laboratories	O
Mike Garl	Mike Garl Consulting LLC	Mike Garl Consulting LLC	P
Jerry Gorrell	Theatre Safety Programs	USITT	P
Matthew Griffiths	PLASA EU	PLASA EU	exf
Mitch Hefter	Mitch Hefter	Mitch Hefter	P
Florian von Hofen	VPLT	VPLT	O
A. Scott Hoyt	PLASA NA Treasurer	Heartland Scenic Studio	exf
David Johnson	Live Design	Penton Media	O
Fred Kosiewski	Walt Disney Parks & Creative Entertainment	Walt Disney Company	P
Edwin S. Kramer	I.A.T.S.E. Local 1	I.A.T.S.E. Local 1	P
Jules Lauve	Theatre Projects Consultants, Inc.	Amer. Society of Theatre Consultants	P
Eugene Leitermann	Theatre Projects Consultants, Inc.	Amer. Society of Theatre Consultants	A
Katie McCulloh	PLASA NA	PLASA NA	exf
David E. Miller	Walt Disney Parks & Creative Entertainment	Walt Disney Company	A
Kimberly Corbett Oates	Schuler Shook	Amer. Society of Theatre Consultants	A
Eddie Raymond	IATSE Local 16	IATSE Local 16 (PLASA NA Chairman)	P
JR Reid	JR Lighting, Inc.	PLASA Production Equipment Rental Group	O
Alan M. Rowe	IATSE Local 728	IATSE Crafts Advancement Program	P
Lori Rubinstein	PLASA NA	PLASA NA	exf
Marian Sandberg	Live Design	Penton Media	O

Name	Company	Representing	Voting Status
Bill Sapsis	Sapsis Rigging, Inc.	Sapsis Rigging, Inc.	P
Larry Schoeneman	DesignLab Chicago, Inc.	DesignLab Chicago, Inc.	P
Steve Terry	Electronic Theatre Controls	Electronic Theatre Controls, Inc.	P
Ken Vannice	Ken Vannice LLC	Ken Vannice LLC	P
Mike Wood	Mike Wood Consulting LLC	Mike Wood Consulting LLC	P

Voting Status Legend

P principal voting member
A alternate voting member
I individual voting member
O observer non-voting member