

Minutes  
**Technical Standards Council**  
Thursday 13 June 2024, 12:00 EDT  
Online, via WebEx

**Co-chairpersons:**

*Mike Garl; Mike Garl Consulting LLC  
Alan Rowe; I.A.T.S.E. Local 728*

**Recording secretary:**

*Richard Nix (ESTA)*

**Attendees:**

*Keith Sklar; Actors' Equity; P  
R. Duane Wilson; Amer. Society of Theatre Consultants; A  
Michael Lay; Candela Controls, Inc.; P  
Mike Skinner; Contract Services Administration Trust Fund; A  
Alan M. Rowe; I.A.T.S.E. Local 728; P  
Mike Garl; Mike Garl Consulting LLC; P  
Mitch Hefter; Mitch Hefter; P  
Justin Bennett; USITT; A  
David E. Miller; Walt Disney Company; P  
William Gillett; Walt Disney Company; A*

**Visitors:**

*Bryan Huneycutt*

**1 Opening Remarks**

Mike Garl called the meeting to order at 12:04, thanking everyone for making time to attend.

**2 Patent and anti-trust statements**

**2.1 Reading of the anti-trust statement**

Mike Garl read the following statement aloud to the assembly:

*ESTA and its members take seriously their obligation to comply with all applicable antitrust laws. Therefore, during this meeting and during all ESTA events, all discussions will be limited to those subjects that are permitted by the antitrust laws. All members should refrain from any discussion or mention of competitively sensitive subjects such as the current or future prices charged for any member product or services, current or future marketing plans or strategies, and current or future costs, including employee salaries. There also must be no agreement on the suppliers or customers that members will or will not do business with or the markets in which members will conduct business.*

*Violations of the antitrust laws can have serious consequences. If you have any questions or concerns about anything that is discussed at an ESTA meeting, please bring your concern to ESTA management. An easy to read pamphlet describing the antitrust laws is available from the ESTA staff.*

It's also on the website, he said.

**2.2 Reading of the call for patents**

Mike Garl read the following statement aloud to the assembly:

*ESTA intends not to publish any standard that contains protected intellectual property, unless that information can be licensed by anyone for a reasonable fee. ESTA uses a process of open patent and copyright disclosures to implement its intent. ESTA does not conduct patent or copyright searches and does not warrant that its standards contain no protected intellectual property.*

*In keeping with the open disclosures policy, I ask if anyone present wishes to notify this working group of the existence of a patent, patent application, copyright, or other protected intellectual property that might protect material in a standard being developed by this working group. You need not be the holder of the patent or copyright to notify this working group of its existence.*

Nothing was revealed.

### 3 Attendance and introductions

#### 3.1 Welcome to visitors

#### 3.2 Determination of a quorum

*A quorum is seven voting members.*

Mike Garl noted that a quorum was present.

#### 3.3 Consensus body

The full consensus body during the time of this meeting, including voters not present, is:

Name	Company or representation	Voting status
Keith Sklar	Actors' Equity	P
D. Andrew Gibbs, Ph.D.	Amer. Society of Theatre Consultants	P
R. Duane Wilson	Amer. Society of Theatre Consultants	A
Michael Lay	Candela Controls, Inc.	P
Matthew Antonucci	Contract Services Administration Trust Fund	P
Mike Skinner	Contract Services Administration Trust Fund	A
Steve Terry	Electronic Theatre Controls, Inc.	P
Todd Spencer	ESTA President	P
Edwin S. Kramer	I.A.T.S.E. Local 1	P
Alan M. Rowe	I.A.T.S.E. Local 728	P
Mike Garl	Mike Garl Consulting LLC	P
Mitch Hefter	Mitch Hefter	P
Bill Sapsis	Sapsis Rigging, Inc.	P
Jerry Gorrell	USITT	P
Justin Bennett	USITT	A
David E. Miller	Walt Disney Company	P
William Gillett	Walt Disney Company	A
	<b>Total votes possible</b>	<b>13</b>

#### 4 Approval of minutes from the previous meeting

*[See TSCmin03-2024r1\_DRAFT.pdf]*

Billy Gillett moved to approve the minutes. The motion was seconded and carried by unanimous consent.

#### 5 Approval of agenda

*[The agenda is abbreviated for this meeting]*

Alan Rowe moved to approve the agenda as submitted. The motion was seconded and carried by unanimous consent.

#### 6 Old Business

##### 6.1 Mental Health and Well-being Management Working Group

*[see Interest Categories from MHWG\_apply.pdf]*

*The TSC approved the project at the March meeting, appointing Steven Michelman as a Co-chairperson. Bryan Huneycutt has been identified as a co-chair candidate. The TSC must approve the working group name (as noted in the agenda item heading), approve a co-chairperson, and approve the interest categories, all so*

*the ANSI PINS filing can be made, along with distribution of applications and a call for members.*

Duane Wilson moved to approve the working group name as shown on the agenda. The motion was seconded, and carried without objection or abstention.

Mike Lay moved to approve Bryan Huneycutt as co-chairperson. The motion was seconded and carried without objection or abstention.

Richard Nix read the interest categories. Mike Lay moved to approve the interest categories as submitted. Mitch Hefter noted that these categories are unique to the new working group, and asked if we needed to change the P&P. Richard Nix said "No." The P&P was changed after formation of the Weapons Safety WG to accommodate unique interest categories, which are now approved by the TSC, and shown on the WG application forms. The motion was seconded and carried without objection or abstention.

Alan Rowe asked if interest categories can be added later. Richard Nix said "Yes." He asked how soon before applications can be made available. Richard replied that the application was ready now, could be distributed upon request, and will be available on the TSP website's "Procedural Documents" page later today. He's also requested a working group page be added to the site, but doesn't have an update or ETA yet.

### **7 Schedule for future meetings**

*The meeting schedule is posted at <http://www.esta.org/ESTA/meetings.php>.*

*The Summer meetings will be co-located with NATEAC, 11-13 July, in Brooklyn, NY. The TSC is scheduled to meet at 13:00 EDT on Saturday 13 July 2024. The Fall TSC meeting is scheduled for 09:00 CST on Sunday 27 October 2024. Winter 2025 meetings will return to Anaheim, CA in conjunction with the 2025 NAMM Show, during the week of 20 January 2025.*

### **8 Adjournment**

Alan Rowe declared the meeting adjourned at 12:20.

Technical Standards Council Members as of 13 June 2024

<b>Name</b>	<b>Representing</b>	<b>Status</b>
Matthew Antonucci	Contract Services Administration Trust Fund	A
Justin Bennett	USITT	P
Harry Box	PERG	O
Mike Garl	Mike Garl Consulting LLC	P
William Gillett	Walt Disney Company	A
Jerry Gorrell	USITT	A
Mitch Hefter	Mitch Hefter	P
Edwin S. Kramer	I.A.T.S.E. Local 1	P
Michael Lay	Candela Controls, Inc	P
David E. Miller	Walt Disney Company	P
D. Andrew Gibbs, Ph.D.	Amer. Society of Theatre Consultants	P
Eddie Raymond	IATSE Local 16	O
Alan M. Rowe	I.A.T.S.E. Local 728	P
Bill Sapsis	Sapsis Rigging, Inc.	P
Mike Skinner	Contract Services Administration Trust Fund	P
Keith Sklar	Actors' Equity Association	P
Todd Spencer	ESTA President	P
Steve Terry	Electronic Theatre Controls, Inc.	P
R. Duane Wilson	Amer. Society of Theatre Consultants	A