

**Minutes**  
**Technical Standards Council & PLASA NA Executive Committee**  
Tuesday 10 February 2015  
Webex

**Presiding chairman:** Mike Garl; Mike Garl Consulting LLC; P

**Recording secretaries:**

Erin Grabe; PLASA  
Karl G. Ruling; PLASA

**Members in attendance:**

Jules Lauve; Amer. Society of Theatre Consultants; P  
Matthew Antonucci; Contract Services Administration Trust Fund; P  
Steve Terry; Electronic Theatre Controls, Inc.; P  
A. Scott Hoyt; Heartland Scenic Studio; exf (member of Executive Committee)  
Eddie Raymond; IATSE Local 16 (PLASA NA Chairman); P (member of TSC & Executive Committee)  
Ken Vannice; Ken Vannice LLC; P  
Jerry Gorrell; USITT; P

**Visitors assisting with Webex:**

Eric Johnson; Cisco Systems  
Jason Potterf; Cisco Systems

**1 Opening remarks**

Mike Garl called the meeting to order at 12:05. He thanked those on the Webex meeting for taking time out of their days to participate and to help get the work of PLASA's TSP done.

**2 Attendance and membership**

**2.1 Taking attendance**

Webex recorded who joined the meeting and when, but the recording secretaries also took notes from the Webex participants pane.

**2.2 Welcome to visitors**

There were no visitors, other than Eric Johnson and Jason Potterf. Johnson started the Webex meeting; Potterf ran it.

**2.3 Introductions**

Introductions were dispensed with since all present knew each other.

## **2.4 Call for quorum**

*TSC: Fourteen voting members. A quorum is eight.*

*ExecComm: Three voting members. A quorum is two.*

Mike Garl noted that we did not have a quorum for the TSC. Karl Ruling said that the meeting could continue, with those votes needing a quorum to pass and a quorum not being present being affirmed by the larger TSC by letter ballot.

Absentee votes from TSC members had been received for agenda item 8.1, so there were enough votes on hand to pass that motion without the need for a further letter ballot. Enough Executive Committee voters were present for that motion also, and an Exec Comm absentee ballot was received on that also, so that motion also does not need affirmation by the Executive Committee by letter ballot.

## **3 Approval of minutes from the previous meeting**

*See TSCmin11-2014.pdf*

Eddie Raymond moved that the draft minutes be accepted as written. The motion was seconded. There were seven votes cast in favor—a unanimous vote by those present, but due to the lack of attendance one short of the minimum needed to pass the motion. The vote shall be affirmed by the larger membership by letter ballot.

## **4 Call for patents, to be read aloud to the assembly**

The following statement was read aloud to the assembly by Mike Garl and displayed on the Webex user interface:

PLASA intends not to publish any standard that contains protected intellectual property, unless that information can be licensed by anyone for a reasonable fee. PLASA uses a process of open patent and copyright disclosures to implement its intent. PLASA does not conduct patent or copyright searches and does not warrant that its standards contain no protected intellectual property.

In keeping with the open disclosures policy, I ask if anyone present wishes to notify the Technical Standards Council of the existence of a patent or copyright or other intellectual property that might protect material in a standard being developed by a working group. You need not be the holder of the patent or copyright to notify the Technical Standards Council of its existence.

Nothing was revealed.

## **5 Anti-trust statement, to be read aloud to the assembly**

The following statement was read aloud to the assembly by Mike Garl and displayed on the Webex user interface:

PLASA and its members take seriously their obligation to comply with all applicable antitrust laws. Therefore, during this meeting and during all PLASA events, all

discussions will be limited to those subjects that are permitted by the antitrust laws. All members should refrain from any discussion or mention of competitively sensitive subjects such as the current or future prices charged for any member product or services, current or future marketing plans or strategies, and current or future costs, including employee salaries. There also must be no agreement on the suppliers or customers that members will do business with or the markets in which members will conduct business.

Violations of the antitrust laws can have serious consequences. If you have any questions or concerns about anything that is discussed at a PLASA meeting, please bring your concern to PLASA management. An easy to read pamphlet describing the antitrust laws is available from the PLASA staff.

No anti-trust problems were brought to the attention of the assembly.

## 6 Approval of agenda

No additions were offered.

Steve Terry moved that the draft agenda be approved. The motion was seconded. There was no discussion. The agenda for this meeting was approved unanimously by those participating in this meeting.

## 7 New business

### 8.1 Approval of revised P&P

A revised version of the P&P (a tenth edition) had been sent to the TSC and Executive Committee in advance of this meeting. The changes from the 9.5 edition are to comply with the most recent edition of ANSI's *Essential Requirements*.

Steve Terry moved that the tenth edition of the *Policies and Procedures for the Development and Approval of Technical Standards* be accepted. The motion was seconded. The vote was taken using a Webex poll, with the following results. The absentee ballots from Mitch Hefter and Mike Wood are included.

### TSC votes

Name	Representing	Status	Yes	No	Abstain
Jules Lauve	Amer. Society of Theatre Consultants	P	X		
Kimberly Corbett Oates	Amer. Society of Theatre Consultants	A			
Eugene Leitermann	Amer. Society of Theatre Consultants	A			
Matthew Antonucci	Contract Services Administration Trust Fund	P	X		
Larry Schoeneman	DesignLab Chicago, Inc.	P			
Steve Terry	Electronic Theatre Controls, Inc.	P	X		

Edwin S. Kramer	I.A.T.S.E. Local 1	P			
Alan M. Rowe	IATSE Crafts Advancement Program	P			
Eddie Raymond	IATSE Local 16 (PLASA NA Chairman)	P	X		
Ken Vannice	Ken Vannice LLC	P	X		
Mike Garl	Mike Garl Consulting LLC	P	X		
Mike Wood	Mike Wood Consulting LLC	P	X		
Mitch Hefter	Mitch Hefter	P	X		
Bill Sapsis	Sapsis Rigging, Inc.	P			
Jerry Gorrell	USITT	P	X		
Louis Bradfield	USITT	A			
Fred Kosiewski	Walt Disney Company	P			
David E. Miller	Walt Disney Company	A			
	<b>Total</b>		<b>9</b>	<b>0</b>	<b>0</b>

Nine out of a possible 14 votes meets the supermajority requirement to pass the motion.

#### Executive Committee Votes

Name	Yes	N o	Abstain
Scott Hoyt	X		
Eddie Raymond	X		
Todd Spencer	X		
	<b>Total</b>	<b>3</b>	<b>0 0</b>

The motion carried in both the TSC and Executive Committee with the required supermajority. No confirming letter ballot is needed.

#### 8.2 Appointment of new Stage Lift Working Group leaders

Mike Garl reported a lack of progress in the working group. Karl Ruling noted that the working group had not met in a year, and our P&P requires at least annual meetings for a working group to be viable. Kurt Pragman and Tom Neville are both too busy now to lead the group, but Richard Nix has volunteered to do so. Nix has contacted Dan Culhane and asked him to be a co-chair with him. Culhane has accepted.

Steve Terry moved that the TSC approve the appointment of Richard Nix and Dan Culhane as co-chairs of Stage Lifts Working Group. There was no discussion.

All the TSC members present voted Yes, which is seven out of a voting body of 14, one vote short of the number needed to pass the motion, due to the lack of attendance at

this meeting. The vote will be confirmed by letter ballot.

Scott Hoyt, a member of the Executive Committee, also voted Yes.

Karl Ruling said that he would draft a letter thanking Kurt Pragman and Tom Neville for their service.

### **9 Schedule for future meetings**

Mike Garl reminded the group that the next meeting is tentatively scheduled to take place in conjunction with the USITT Conference at the Hilton Cincinnati Netherland Plaza on Wednesday, March 18, from 09:00 to 13:00.

### **10 Final comments**

Steve Terry commented that the Webex technology is amazing. Jules Lauve seconded that. Jason Potterf did a poll and found that 10 out of 10 participating in the Webex meeting found it equivalent to an in-person meeting.

### **11 Adjournment**

Steve Terry moved that the meeting adjourn. The motion was seconded. Hearing no objections, Mike Garl declared the meeting adjourned at 12:21.

Name	Company	Representing	Voting status
Matthew Antonucci	Contract Services Administration Trust Fund	Contract Services Administration Trust Fund	P
Ron Bonner	PLASA Technical Resources Office	PLASA EU	O
Harry Box	PLASA Production Equipment Rental Group	PLASA Production Equipment Rental Group	O
Louis Bradfield	Louis Bradfield	USITT	A
Mark Engel	Rosco Laboratories	Rosco Laboratories	O
Mike Garl	Mike Garl Consulting LLC	Mike Garl Consulting LLC	P
Jerry Gorrell	Theatre Safety Programs	USITT	P
Erin Grabe	PLASA NA	PLASA NA	exf
Matthew Griffiths	PLASA EU	PLASA EU	exf
Mitch Hefter	Mitch Hefter	Mitch Hefter	P
A. Scott Hoyt	PLASA NA Treasurer	Heartland Scenic Studio	exf
David Johnson	Live Design	Penton Media	O
Fred Kosiewski	Walt Disney Parks & Creative Entertainment	Walt Disney Company	P
Edwin S. Kramer	I.A.T.S.E. Local 1	I.A.T.S.E. Local 1	P
Jules Lauve	Theatre Projects Consultants, Inc.	Amer. Society of Theatre Consultants	P
Eugene Leitermann	Nextstage Design	Amer. Society of Theatre Consultants	A
Katie McCulloh	PLASA NA	PLASA NA	exf
David E. Miller	Walt Disney Parks & Creative Entertainment	Walt Disney Company	A
Kimberly Corbett Oates	Schuler Shook	Amer. Society of Theatre Consultants	A
Eddie Raymond	IATSE Local 16	IATSE Local 16 (PLASA NA Chairman)	P
JR Reid	JR Lighting, Inc.	PLASA Production Equipment Rental Group	O

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Name	Company	Representing	Voting status
Alan M. Rowe	IATSE Local 728	IATSE Crafts Advancement Program	P
Lori Rubinstein	PLASA NA	PLASA NA	exf
Karl G. Ruling	PLASA NA	PLASA NA	exf
Marian Sandberg	Live Design	Penton Media	O
Bill Sapsis	Sapsis Rigging, Inc.	Sapsis Rigging, Inc.	P
Larry Schoeneman	DesignLab Chicago, Inc.	DesignLab Chicago, Inc.	P
Steve Terry	Electronic Theatre Controls	Electronic Theatre Controls, Inc.	P
Ken Vannice	Ken Vannice LLC	Ken Vannice LLC	P
Mike Wood	Mike Wood Consulting LLC	Mike Wood Consulting LLC	P