



ESTA Technical Standards Program Standards Project Request Form

(Download a local copy of this form prior to filling it out!)

Please provide a working title for the proposed draft standard:

Scope statement:

Please provide a scope statement of no more than 500 characters that explains what this standard covers (what products or processes are covered by it as opposed to those that are not) and, in general, what kind of advice or requirements it gives.

Need Statement:

Explanation of the need, the problem it would help solve, the expected impact of this standard, and relevance to ESTA, its members, their industry, and the Technical Standards Program:

Stakeholders:

Identify the stakeholders (e.g., performers, audience members, rigging technicians, lighting equipment manufacturers, etc.) likely to be directly affected by this standard.

Please estimate the type of standard this project will fall into:

A normative standard stating only mandatory requirements (i.e., "shall" statements)

A recommendation stating some mandatory requirements but also making some recommendations (i.e., "shall" and "should" statements)

A guide offering recommendations and having no mandatory requirements (i.e., "should" statements only)

Geographic region:

Where do you think the proposed standard will be used?

United States of
America

USA and
Canada

North America

The World

Wherever it might be
useful

Working Group:

Identify an existing working group that you feel should undertake developing the standard, or identify at least three people who would join a new working group to undertake this project, if a new working group would be needed. If the latter, please give contact information.

Impact on other work:

Estimate the impact that undertaking the proposal might have on the timely completion of other standards now being undertaken in the Technical Standards Program.

Conflicts or overlaps:

Identify any conflicts or overlaps between the proposed standard and existing standards or standards-making efforts by ESTA or other organizations.

Audience:

Indicate the intended audience for the standard (who will read it).

Is it to be referenced?

Is the proposed ESTA standard expected to be referenced or adopted by another standards organization or regulatory body (e.g., the National Fire Protection Association, the International Code Council, or municipal code compliance agencies)?

Yes

No

Don't know

If "Yes," which other organization or regulatory body?

If the proposed standard is intended to be referenced or adopted by another standards organization or regulatory body, does this organization or regulatory body have a style guide?

Yes

No

Don't know

If "Yes," how can the style guide be obtained?

Protected intellectual property:

ESTA intends not to publish any standard that contains protected intellectual property, unless that information can be licensed by anyone for a reasonable fee. Are you aware of any patents or copyrighted material that would need to be licensed in order for anyone to use or comply with this proposed standard?

Yes

No

Don't know

If "Yes," please give details:

Expenses:

Do you anticipate any expenses beyond normal meeting costs?

Yes

No

Don't know

If "Yes," what might the expenses be and how much?

Your name and contact information:

Please note that, by submitting this Standards Project Request form, ESTA does not guarantee an undertaking of the project. This form and its recommendations are subject to review, modification, and approval or rejection by the voting members of the intended working group, as well as the Technical Standards Council. This form will be distributed to the interested or materially affected members of such working group for consideration at their next meeting. There is a minimum of two weeks prior to a meeting in which the working group must receive documentation for an item being added to the meeting's agenda. If you have any questions, contact TSP staff at standards@esta.org.

Signature and date:

