



General Public Review Instructions

The complete public review packet consists of the draft standard and a public review response form. The packet may also include a report on the last public review comments and their resolutions, or a background statement about the problem in the industry or the errors in an existing standard that the document is meant to ameliorate.

Members of the materially affected public are invited to review the draft standard and to give an opinion so we can know if the document reflects the consensus of informed opinion in the entertainment industry as to the appropriateness of the requirements and recommendations in the draft standard. Please tell the standards committee if you think the requirements and recommendations stated in the draft are appropriate (not too lax, not onerous, and not simply wrong) so that the document should adopt it as an American National Standard as it is. If you think so, please check the "Yes" box. If you think so, but you want to offer some comments, check "Yes with comments," and offer your comments in the space provided, on additional pages, in an email message, or in some other computer-readable file. If you don't think the draft standard is acceptable, please mark "No with reasons" and state your reasons. Members of the materially affected public would be those whose livelihood, health, or well-being might be affected by the standard.

If you respond "No with reasons," please be as specific as you can about what needs to be changed, where, and why. For example, a comment such as, "Ropes should be longer," would not be very helpful. How long should they be? Where in the document should the rope length specification be changed? How or why will the suggested change make the draft standard a better document? Please cite sections or quote the parts that need to be changed and offer language that would satisfy your concerns. Do not return a marked-up copy of the draft standard. It will not be accepted as part of your review response.

The standards committee may reject a comment and not offer a resolution if no suggested text for correcting a problem is offered and the objection is unclearly worded so that the standards committee cannot understand what change would remove the objection. The standards committee will make a good faith attempt to respond to objections, but cannot be expected to modify a document with no indication that any particular change will make the document better in the eyes of the commenter. Questions posed without a statement of what the desired answer would be are rarely helpful and are almost always unresolvable.

The response form is an Adobe Acrobat form set so that it can be filled out with Acrobat or Reader version 7 or later, the form saved with the data, and returned via email. If you must return a hard-copy, or if you chose to offer your comments in a document other than the form, please submit your comments and suggested text in an electronic form that can be copied and pasted into a new document (e.g., Word, OpenOffice Writer, plain text document, or unsecured PDF). Comments not submitted in electronic form may be rejected. Please return your response to both ESTA's Technical Standards Manager and the Secretary of the ANSI Board of Standards Review. The email addresses and other contact information are given on the public review comment form.

Please also look for protected intellectual property in the draft standard. ESTA does not intend to adopt any standard that requires the use of protected intellectual property, unless that property is necessary for technical reasons and can be licensed and used by anyone without prejudice or preference for a reasonable fee. If you see any protected intellectual property in the document, please point it out in your comments.

Entertainment Services and Technology Association
Technical Standards Program

630 Ninth Avenue, Suite 609 • New York, NY 10036 • 1-212-244-1505 • Fax 1-212-244-1502
standards@esta.org • tsp.esta.org