

**Minutes**  
**Floors Working Group**  
Thursday, 20 November 2014  
Westgate Las Vegas  
Las Vegas, NV

**Presiding Chairpersons:**

Jerry Gorrell; Theatre Safety Programs; P; U  
Tim Hansen; Oasis Stage Werks; P; MP

**Recording Secretaries:** Karl G. Ruling and Erin Grabe; PLASA NA; exf; G

**Members in attendance:**

K.J. Bartosh; I; U  
Bob Dagger; American Harlequin Corp.; Harlequin Corporation; P; MP  
William Gillett; Walt Disney Parks and Resorts; Walt Disney Company; O; U  
Pete Happe; Walt Disney Imagineering; Walt Disney Company; P; U  
Fred Kosiewski; Walt Disney Parks & Creative Entertainment; Walt Disney Company; A; U  
Bob McVay; Schuler Shook; P; DE  
Jeff T. Miller; Worldwide Standards and Auditing; Walt Disney Company; A; U  
Robert R. Scales; I; U  
Keith Sklar; Actors' Equity Association; O; G

**Visitors present:**

Stephen Spendiff; Rosco  
Kasper Nyboe; Harlequin Floors (Asia)  
William Gillett; Walt Disney Company

**1 Opening Remarks**

Jerry Gorrell called the meeting to order at 14:12, after allowing time for computers and conferencing systems to be set up.

**2 Attendance and Membership**

A chartruese sign-in sheet was passed around.

**2.1 Introduction of those present**

Self-introductions took place around the table, concluding with Keith Sklar, joining remotely.

**2.2 Call for quorum**

By counting a show of raised hands, a quorum was announced present.

**2.3 Requirements for membership**

The following statement was read aloud to the assembly by Jerry Gorrell:

Membership is open to all parties who are affected by the work of the group; membership in PLASA is not a requirement. Voting members are required to attend meetings. Any principal member and alternate that both miss three consecutive meetings will have their membership status changed to observer. This action will be taken at the beginning of the third missed meeting and will be recorded in the minutes of that meeting.

**2.4 Changes to observer status due to lack of attendance**

No voters were in jeopardy of a change in status.

**2.5 Processing of new membership requests**

As of 20 November 2014, the following application has been received and logged:

Steven Serafin; Chubb Group of Insurance Companies; O; G  
 William Gillett; Walt Disney Parks and Resorts; Walt Disney Company; O; U

Pete Happe moved that the working group to approve the applications. The motion was seconded and approved by a show of hands.

## 2.6 Consensus body

The consensus body of this working group at the time of this meeting, including those not present, was:

Name	Representing	Voting Status	Interest Category
Bob Dagger	Harlequin Corporation	P	MP
Patricia Basileo	Harlequin Corporation	A	MP
Monona Rossol	IATSE Local 829	P	G
K.J. Bartosh	K.J. Bartosh	I	U
Tim Hansen	Oasis Stage Werks	P	MP
Gary Justesen	Oasis Stage Werks	A	MP
Robert R. Scales	Robert R. Scales	I	U
Bob McVay	Schuler Shook	P	DE
Kimberly Corbett Oates	Schuler Shook	A	DE
David H. Rosenburg	Theatre Projects Consultants	P	U
Jerry Gorrell	Theatre Safety Programs	P	U
Pete Happe	Walt Disney Company	P	U
Jeff T. Miller	Walt Disney Company	A	U
Fred Kosiewski	Walt Disney Company	A	U
<b>Voting Status Key: P = Principal voter, A = Alternate voter, I = Individual voter</b>			
<b>Votes by Interest Category:</b>			
Custom-market producer	CP	0	
Designer	DE	1	
Dealer or rental company	DR	0	
General interest	G	1	
Mass-market producer	MP	2	
User	U	5	
<b>Total votes possible:</b>		<b>9</b>	

## 3 Approval of the minutes from the July 2014 meeting

See *F/min07-2014.pdf*.

Bob Scales moved to approve the draft minutes. The motion was seconded and approved by a unanimous show of hands.

## 4 PLASA declarations

#### **4.1 Reading of the anti-trust statement**

The following statement was read aloud to the assembly by Jerry Gorrell:

PLASA and its members take seriously their obligation to comply with all applicable antitrust laws. Therefore, during this meeting and during all PLASA events, all discussions will be limited to those subjects that are permitted by the antitrust laws. All members should refrain from any discussion or mention of competitively sensitive subjects such as the current or future prices charged for any member product or services, current or future marketing plans or strategies, and current or future costs, including employee salaries. There also must be no agreement on the suppliers or customers that members will do business with or the markets in which members will conduct business.

Violations of the antitrust laws can have serious consequences. If you have any questions or concerns about anything that is discussed at a PLASA meeting, please bring your concern to PLASA management. An easy to read pamphlet describing the antitrust laws is available from the PLASA staff.

Erin Grabe held up the pamphlet. Nothing was revealed by the group.

#### **4.2 Call for Patents**

The following statement was read aloud to the assembly by Jerry Gorrell:

PLASA intends not to publish any standard that contains protected intellectual property, unless that information can be licensed by anyone for a reasonable fee. PLASA uses a process of open patent and copyright disclosures to implement its intent. PLASA does not conduct patent or copyright searches and does not warrant that its standards contain no protected intellectual property.

In keeping with the open disclosures policy, I ask if anyone present wishes to notify this working group of the existence of a patent or copyright or other intellectual property that might protect material in a standard being developed by this working group. You need not be the holder of the patent or copyright to notify this working group of its existence.

Nothing regarding patents or other protected intellectual property was revealed by the group.

#### **5 Approval of agenda**

Bob McVay moved to approve the agenda as drafted. The motion was seconded and approved by a unanimous show of hands.

#### **6 Old business**

##### **6.1 ANSI E1.26 - 2006 (R2012), shock absorption of floors** (Revision, reaffirmation, or withdrawal by 2017)

No news or action at this time.

##### **6.2 ANSI E1.34 - 2009 (R2014) floor slipperiness project** (Revision, reaffirmation, or withdrawal by 2019)

No news or action at this time.

##### **6.3 BSR E1.46 - 201x, Recommended Practice for the Prevention Of Falls from Theatrical Stages and Raised Performance Platforms**

*See E1-46\_FrstRvwCmmnts+Resols.odt.*

Karl Ruling addressed the group. He had begun crafting resolutions and would like the group to consider them and come to consensus on the official resolutions. Changes to the draft standard from comment resolutions, if any, need to be made.

The consensus of the group is to address the resolutions at the meeting. Resolutions were considered individually, and worked to be in line with the consensus of this body. The group agrees that the resolutions are adequate, and that reworking of the document shall continue.

Pete Happe moved approve the resolutions as drafted. The motion was seconded and approved with a unanimous show of hands. Karl Ruling will continue to make revisions to the draft, in-line with the resolutions and the group consensus. The group will have an opportunity to review the document before the next meeting.

Jerry Gorrell agreed to do an annex of a hierarchy of controls.

Bob Scales informed the group of the existence of the ESET app for \$0.99 from Apple.

## **7 New business**

### **7.1 Recommendations to prevent falls on or off movable parade floats and similar vehicles or trailers**

*From the draft July meeting minutes:*

*The project request was taken as a motion. It was seconded by discussion. One yes, One no, the rest abstentions. The chairman had a tie-breaking vote, and chose to abstain. The consensus was to delay action until the next meeting when the advocates for the project might attend.*

Fred Kosiewski addressed the room by saying that if the working group does not decide to take on this project, that the work will be thrust upon us from by some other means when tragedy strikes. There was further discussion on the possibility of a project such as this. The consensus is that there is validity, and that particular attention needs to be paid to the creative intent of the floats et cetera.

The title, scope, needs statement, and stakeholders for this standard were modified to accurately reflect the group's consensus.

Bob Dagger moved to formally approve the project. Bob McVay seconded. The motion was approved by a unanimous show of hands.

Bob Scales asked the representatives from Disney to provide the framework text from the documents they already have implement in their work. Jerry Gorrell appointed Fred Kosiewski, Jeff Miller, and William Gillett as the project's task group members.

### **7.2 Other new business**

## **8 Other business**

### **8.1 Above & Beyond Awards**

Karl Ruling reminded the group nomination site is open year round at [tsp.plasa.org/AboveandBeyond](http://tsp.plasa.org/AboveandBeyond).

### **8.2 TSP sessions at LDI 2014**

The group was reminded that members of the Floors working group are presenting "Stage Edges: To Fall or Not to Fall," on Saturday, 22 November from 9:00-10:30 p.m. N213.

## **9 Schedule for future meetings**

The January meeting will be by teleconference, if we choose to have a meeting. Bob Dagger spoke against having a teleconference meeting and in favor of face to face.

The next meeting will be early Saturday morning at the Hilton Nederlander in Cincinnati, in conjunction with USITT 2015.

## **10 Adjournment**

The agenda being finished, Bob McVay moved to adjourn. Hearing no objections or further discussion, Tim Hansen declared the meeting adjourned at 16:06.

Name	Company	Representing	Voting Status	Interest Category
K.J. Bartosh	K.J. Bartosh	K.J. Bartosh	I	U
Patricia Basileo	American Harlequin Corp.	Harlequin Corporation	A	MP
Bob Dagger	American Harlequin Corp.	Harlequin Corporation	P	MP
Jerry Gorrell	Theatre Safety Programs	Theatre Safety Programs	P	U
Tim Hansen	Oasis Stage Werks	Oasis Stage Werks	P	MP
Pete Happe	Walt Disney Imagineering	Walt Disney Company	P	U
Gary Justesen	Oasis Stage Werks	Oasis Stage Werks	A	MP
Fred Kosiewski	Walt Disney Parks & Creative Entertainment	Walt Disney Company	A	U
Bob McVay	Schuler Shook	Schuler Shook	P	DE
Jeff T. Miller	Worldwide Standards and Auditing	Walt Disney Company	A	U
Kimberly Corbett Oates	Schuler Shook	Schuler Shook	A	DE
David H. Rosenberg	Theatre Projects Consultants, Inc.	Theatre Projects Consultants	P	U
Monona Rossol	Arts, Crafts & Theater Safety	IATSE Local 829	P	G
Robert R. Scales	Robert R. Scales	Robert R. Scales	I	U

**Voting Status Key:**

P = Principal voter, A = Alternate voter, I = Individual voter, O = Observer member, exf = ex officio member

**Interest Category Key:**

CP = Custom-market producer, DE = Designer, DR = Dealer or rental company, G = General interest, MP = Mass-market producer, U = User