

Minutes
Technical Standards Council
Tuesday, 23 August 2016
WebEx

Presiding co-chairs:

Mike Garl; Mike Garl Consulting LLC; P
Mike Wood; Mike Wood Consulting LLC; P

Recording secretaries:

Karl Ruling and Erin Grabe; ESTA

Members in attendance:

Jerry Gorrell; Theatre Safety Programs; USITT; P
Mitch Heffer; P
Fred Kosiewski; Walt Disney Parks & Creative Entertainment; Walt Disney Company; P
Edwin S. Kramer; I.A.T.S.E. Local 1; P
Jules Lauve; Theatre Projects Consultants, Inc.; Amer. Society of Theatre Consultants; P
Eddie Raymond; IATSE Local 16 (ESTA President); P
Alan M. Rowe; IATSE Local 728; IATSE Crafts Advancement Program ; P
Larry Schoeneman; DesignLab Chicago, Inc.; P
Ken Vannice; P

Visitors:

Don Cooper; Executive Director, Event Safety Alliance

1 Opening remarks

Mike Garl called the meeting to order at 14:06 Eastern Time. He thanked everyone for taking time out of their schedules for this special session.

2 Attendance and membership

2.1 Taking attendance

Karl Ruling read from the list of attendees on WebEx at the start of the meeting.

2.2 Welcome to visitors

Mike Garl noted that members in attendance were already familiar, and in the interest of time, there was no need for introductions.

2.3 Introductions

2.4 Call for quorum

By a count of voters present, Mike Garl announced a quorum and supermajority present.

2.5 Consensus body

The full consensus body of this group at the time of this meeting, including those not present, was:

Name	Representing	Voting status
Jules Lauve	Amer. Society of Theatre Consultants	P
Kimberly Corbett Oates	Amer. Society of Theatre Consultants	A
Eugene Leitermann	Amer. Society of Theatre Consultants	A
Matthew Antonucci	Contract Services Administration Trust Fund	P

Name	Representing	Voting status
Heather Rowe	Contract Services Administration Trust Fund	A
Larry Schoeneman	DesignLab Chicago, Inc.	P
Steve Terry	Electronic Theatre Controls, Inc.	P
Edwin S. Kramer	I.A.T.S.E. Local 1	P
Alan M. Rowe	IATSE Crafts Advancement Program	P
Eddie Raymond	IATSE Local 16 (ESTA President)	P
Ken Vannice	Ken Vannice LLC	P
Mike Garl	Mike Garl Consulting LLC	P
Mike Wood	Mike Wood Consulting LLC	P
Mitch Hefter	Mitch Hefter	P
Bill Sapsis	Sapsis Rigging, Inc.	P
Jerry Gorrell	USITT	P
Louis Bradfield	USITT	A
Fred Kosiewski	Walt Disney Company	P
David E. Miller	Walt Disney Company	A
Total votes possible		14
(P = Principal voter, A = Alternate voter)		

3 Approval of minutes from the previous meeting

See *TSCmin07-2016.pdf*.

Larry Schoeneman moved to approve the July minutes as drafted. The motion was seconded. Mike Garl noted that the draft minutes would be accepted by unanimous consent, unless anyone had any objections or abstentions. Hearing none, Mike Garl declared the minutes approved.

4 Reading of the call for patents

The following statement was read aloud to the assembly by Mike Garl:

ESTA intends not to publish any standard that contains protected intellectual property, unless that information can be licensed by anyone for a reasonable fee. ESTA uses a process of open patent and copyright disclosures to implement its intent. ESTA does not conduct patent or copyright searches and does not warrant that its standards contain no protected intellectual property.

In keeping with the open disclosures policy, I ask if anyone present wishes to notify this council group of the existence of a patent, patent application, copyright, or other intellectual property that might protect material in a standard being developed by any working group. You need not be the holder of the patent or copyright to notify the council of its existence.

Nothing was reported.

5 Anti-trust statement, to be read aloud to the assembly

The following statement was read aloud to the assembly by Mike Garl:

ESTA and its members take seriously their obligation to comply with all applicable antitrust laws. Therefore, during this meeting and during all ESTA events, all discussions will be limited to those subjects that are permitted by the antitrust laws. All members should refrain from any discussion or mention of competitively sensitive subjects such as the current or future prices charged for any member product or services, current or future marketing plans or strategies, and current or future costs, including employee salaries. There also must

be no agreement on the suppliers or customers that members will do business with or the markets in which members will conduct business.

Violations of the antitrust laws can have serious consequences. If you have any questions or concerns about anything that is discussed at a ESTA meeting, please bring your concern to ESTA management. An easy to read pamphlet describing the antitrust laws is available from the ESTA staff.

Karl Ruling held up a pamphlet to the camera. Erin Grabe noted that the pamphlets were available to anyone.

6 Approval of agenda

Mike Garl asked if there were any items to add to the agenda. Hearing none, Mitch Heffer moved to approve the agenda as drafted. The motion was seconded and approved by unanimous voice votes.

7 Old business and standing reports

Mike Garl noted that no old business or standing reports would be given at this meeting and that this business would be continued at the October meeting.

8 New business

8.1 Possible new project under the Our Common Goals Initiative (OCGI)

See TSP_ProjectRequest_ESG_ESAsigned.pdf. The following items should be considered.

Mike Garl noted that everyone should have received the most recent copy of the Our Common Goals Initiative. He noted that the Event Safety Alliance has submitted a project request form to turn the Event Safety Guide into an American National Standard.

Jules Lauve moved to approve the project request form. The motion was seconded. Mike Garl asked if there were any questions on the form as submitted for consideration. Hearing none, he called the vote, which carried unanimously by voice votes, with no opposition and no abstentions.

8.1.1 Joint copyright

Mike Wood moved to approve the joint copyright with the caveat that revisions need to go through the ANSI process, as specified on the project request form. The motion was seconded.

Karl Ruling explained that neither party [the ESA nor ESTA] could initiate changes without going through the ANSI-approved process being administered by ESTA's Technical Standards Program. There was some further discussion. The motion was approved by unanimous voice votes, with no opposition and no abstentions.

8.1.2 Funding per OCGI

Don Cooper spoke. He said that is is the intention of the ESA to provide the funding, but that he did not anticipate any problems with the ESA Board approving. Don Cooper noted that the ESA hopes to find sponsorship to fund the project for as long as it takes to get the documents published.

Don Cooper then spoke to the \$100 participation fees, saying that an email is currently being drafted to the people who have already indicated their desire to participate on the draft of the 2nd edition. He hopes to have a new, more appropriate working group application to attach to that email. Mike Garl said that he's sure that Karl Ruling and Erin Grabe will be working on the application, and clarified that new members may request participation in other working groups at no additional cost. The participation fees are per person, per year, regardless of the number of working groups on which someone participates.

A questions was raised as to whether the funding is in perpetuity or not. Karl Ruling explained that the fee is per year for each year that the working group is active.

8.1.3 Creation of the Event Safety Working Group

Larry Schoeneman moved to approve the creation of the Event Safety Working Group to deal with the new project. The motion was seconded and approved by unanimous voice votes, with no opposition or objections.

8.1.3.1 Appointment of the Event Safety Working Group leadership

Don Cooper said that the ESA Board is requesting that himself and Richard Nix be appointed co-chairs of the new working group. Mike Wood enthusiastically moved that these appointments be made. That motion was seconded and approved by unanimous voice votes.

8.1.3.2 ESWG participation

There was discussion on the need for a new working group application with appropriate interest categories. Karl Ruling noted the interest category requirement from the Policies & Procedures, and offered interest categories for the new consensus body, as follows:

Interest categories

The interest categories in a working group appropriate to the development of consensus in any given standards activity are a function of the nature of the standards being developed. In defining the interest categories appropriate to a standards activity, consideration shall be given to at least the following:

- (1) Event Producers;
- (2) Equipment Producers;
- (3) Equipment Dealer or Rental Businesses;
- (4) Designers of Events (artistic elements, safety systems, etc.)
- (5) Event Workers
- (6) Performing Artists
- (7) Event Insurance Companies; and
- (8) General Interest.

There was brief discussion of the list. The consensus was that it would serve.

Mike Garl requested a press release to highlight the news and collaboration of the ESA and ESTA.

Karl Ruling noted that he is working on TSP News for Protocol, and said he hoped not to be asked to hold off on adding the news to that article. Don Cooper said not to delay any dissemination on the account of the ESA for any reason.

8.1.3.3 ESWG roadmap

Don Cooper spoke, saying that he wanted to have the first meeting at LDI. Mike Garl said that sounded like a good time.

9 Optional Reports

Mike Garl noted that no optional or working group reports would be given at this meeting and that this business will be continued at the October meeting.

11 Schedule for future meetings

Mike Garl noted that the current meeting schedule is available at <http://www.esta.org/ESTA/meetings.php>.

11.1 LDI

Mike Garl noted that the next TSC meeting would take place in conjunction with LDI 2016 in Las Vegas. Erin Grabe gave the specific date, time, and location as follows: Wednesday, 19 October 2016 from 2pm-6pm at the Embassy Suites, located at 3600 Paradise Road in Las Vegas, NV.

11.2 January 2017 meetings

Mike Garl noted that the January 2017 meeting dates have been confirmed as 19-22 January 2017 at the D/FW Marriott Solana in Westlake, TX.

12 Adjournment

Larry Schoeneman moved to adjourn. The motion was seconded. Hearing no objections, Mike Garl thanked everyone in attendance for helping to make history today, and then he declared the meeting adjourned at 14:39.

Technical Standards Council Members as of 23 August 2016

Name	Company	Representing	Voting status
Matthew Antonucci	Contract Services Administration Trust Fund	Contract Services Administration Trust Fund	P
Harry Box	Production Equipment Rental Group	PERG	O
Louis Bradfield	Louis Bradfield	USITT	A
Mike Garl	Mike Garl Consulting LLC	Mike Garl Consulting LLC	P
Jerry Gorrell	Theatre Safety Programs	USITT	P
Erin Grabe	ESTA	ESTA	exf
Mitch Hefter	Mitch Hefter	Mitch Hefter	P
A. Scott Hoyt	PLASA NA Treasurer	Heartland Scenic Studio	exf
Fred Kosiewski	Walt Disney Parks & Creative Entertainment	Walt Disney Company	P
Edwin S. Kramer	I.A.T.S.E. Local 1	I.A.T.S.E. Local 1	P
Jules Lauve	Theatre Projects Consultants, Inc.	Amer. Society of Theatre Consultants	P
Eugene Leitermann	Nextstage Design	Amer. Society of Theatre Consultants	A
David E. Miller	Walt Disney Parks & Creative Entertainment	Walt Disney Company	A
Kimberly Corbett Oates	Schuler Shook	Amer. Society of Theatre Consultants	A
Eddie Raymond	IATSE Local 16	IATSE Local 16 (ESTA President)	P
Alan M. Rowe	IATSE Local 728	IATSE Crafts Advancement Program	P
Heather Rowe	Contract Services Administration Trust Fund	Contract Services Administration Trust Fund	A
Lori Rubinstein	ESTA	ESTA	exf
Karl G. Ruling	ESTA	ESTA	exf
Bill Sapsis	Sapsis Rigging, Inc.	Sapsis Rigging, Inc.	P
Larry Schoeneman	DesignLab Chicago, Inc.	DesignLab Chicago, Inc.	P
Steve Terry	Electronic Theatre Controls	Electronic Theatre Controls, Inc.	P
Ken Vannice	Ken Vannice LLC	Ken Vannice LLC	P
Mike Wood	Mike Wood Consulting LLC	Mike Wood Consulting LLC	P

Key to voting status:

P = Principal voter, A = Alternate voter, O = Observer, exf = Ex officio member